

JOB INTERVIEW



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Interview



A meme featuring Dwight Schrute from the TV show 'The Office'. He is shown from the chest up, wearing his signature light blue dress shirt and glasses. He has a serious, somewhat skeptical expression on his face. The background is a blurred office setting. The text is overlaid in large, white, bold, sans-serif font with a black outline.

**AM I READY FOR THIS
INTERVIEW?**

**FALSE. THE QUESTION IS, IS THIS INTERVIEW
READY FOR ME?**

Interviewing by phone, Skype or video



Pre-interview:

- - Familiarise yourself with the company and your interviewer.
- - Make sure you have a copy of your resume and any other materials you may need to hand.
- - Turn your phone OFF. Not just on silent, OFF!
- - Give yourself plenty of time to get there. Being late is an absolute no no!



During the interview:

YOU NEVER GET
A SECOND CHANCE TO
MAKE A FIRST IMPRESSION

- - Make a good first impression by coming across as confident and friendly. Maintain eye contact, greet your interviewer with a strong handshake and smile!
- - They are likely to ask you to tell them about yourself, so prepare something that outlines your relevant skills and experience.
- - Try to answer every question with a positive spin, even if they ask about your weaknesses.
- - Focus on skills that are relevant to the role and real examples of how you have used them in the workplace. Employers want to hear what you could do for them.

INTERVIEW

1



**DRESS
APPROPRIATELY**

2



**ARRIVE IN
GOOD TIME**

3



**BODY
LANGUAGE**

4



**EXPECT THE
UNEXPECTED**

5



ASK QUESTIONS

BOSS: why should we hire you?

ME: cause I already told a ton of people about this interview and if I don't get the job I'm gonna look like an idiot



Pls hire me @badjokeben

Best Answers

- I think that my experience in the (widget) industry and my ability to work autonomously make me a good match for this position."
- "I have the savvy, experience, and superior communication ability to be an asset to your company."
- "Your company provides many services that I have had experience with, in a variety of capacities. [Offer a few specific examples.] I believe that my familiarity with the industry would make me a good fit for this position."
- "You have explained that you are looking for a sales executive who is able to effectively manage over a dozen employees. In my 15 years of experience as a sales manager, I have developed strong motivational and team-building skills. I was twice awarded manager-of-the-year for my innovative strategies for motivating employees to meet and surpass quarterly deadlines. If hired, I will bring my leadership abilities and strategies for achieving profit gains to this position."



WHAT IS YOUR GREATEST WEAKNESS?

it's CHOCOLATE

Job Interview TIP

BEST ANSWERS

- When I'm working on a project, I don't want just to meet deadlines. Rather, I prefer to complete the project well ahead of schedule.
- Being organized wasn't my strongest point, but I implemented a time management system that helped my organization skills.
- I used to like to work on one project to its completion before starting on another, but I've learned to work on many projects at the same time, and I think it allows me to be more creative and effective in each one.



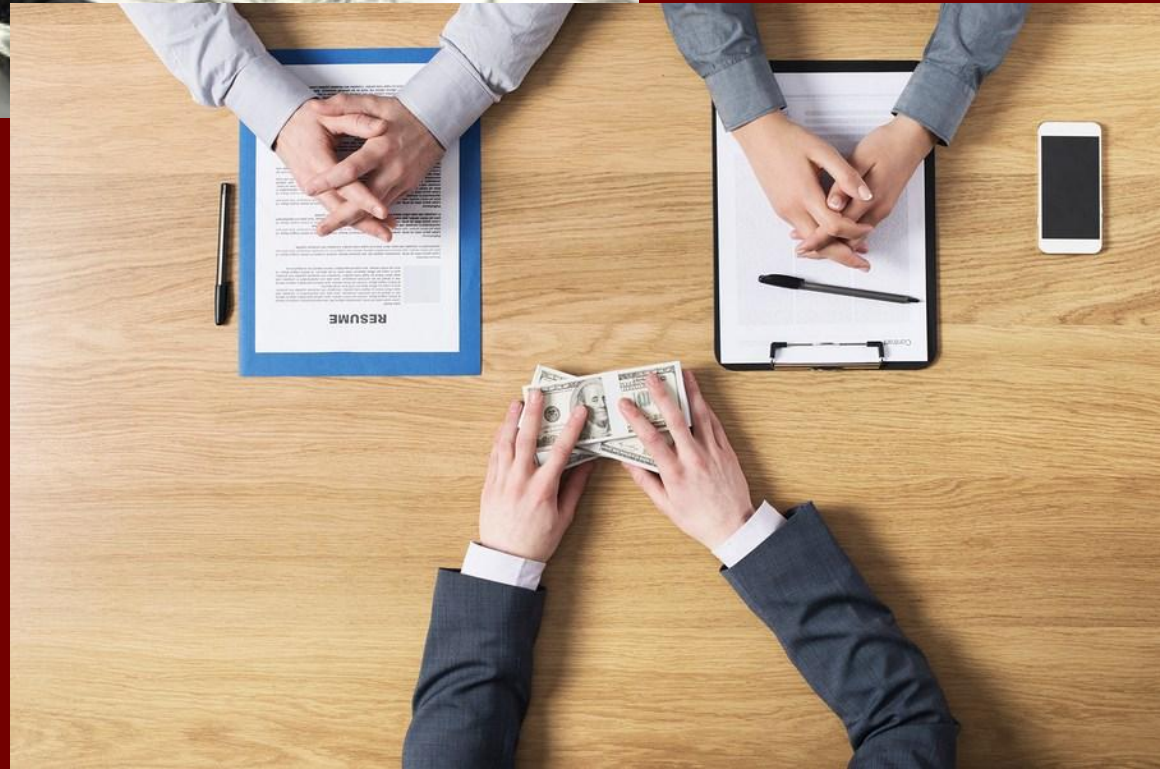
Best answers

- I am a skilled salesman with over ten years of experience. I have exceeded my sales goals every quarter and I've earned a bonus each year since I started with my current employer.
- I pride myself on my customer service skills and my ability to resolve what could be difficult situations. With five years of experience as a customer service associate, I have learned to effectively understand and resolve customer issues. On a related note, I also have strong communication skills, which help me work well with customers, team members, and executives. I am known for being an effective team member with a talent for giving presentations.

Best answers

- I understand that positions similar to this one pay in the range of \$X to \$Z in our region. With my experience, I would like to receive something in the range of \$Y to \$Z.
- I would like to be compensated fairly for my experience.
- The research I've done indicates that positions like this one pay \$X to \$Z and something in that range would be acceptable to me as a starting salary.
- My salary requirements are flexible, but I do have significant experience in the field that I believe adds value to my candidacy.







How would you describe this job to a child?



How many square feet of pizza is eaten in the US each year?



Describe your life using film titles.



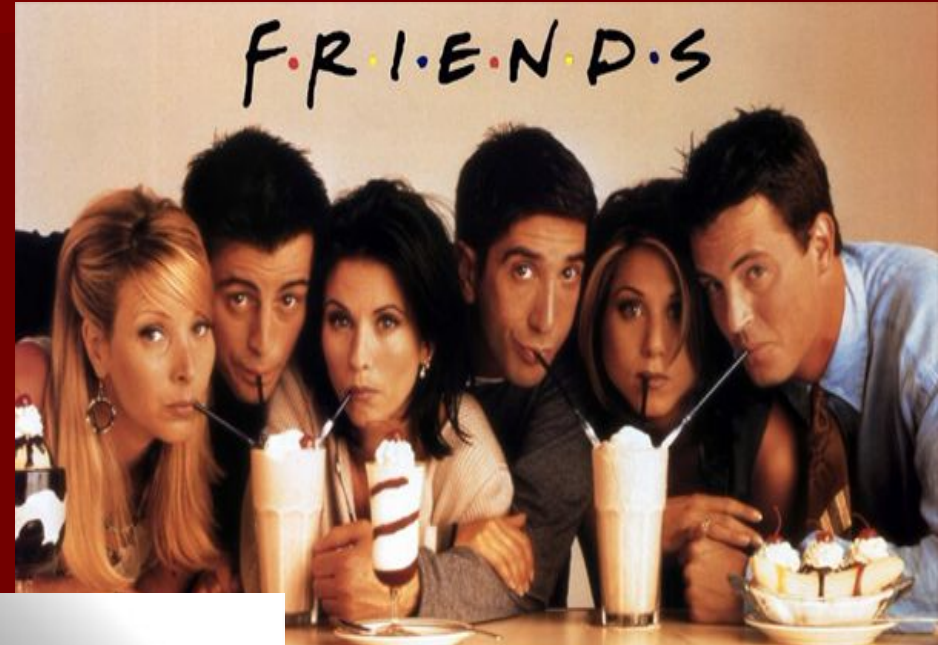
**If you could redesign the food pyramid
without any dire health consequences
how would it look?**





How many tennis balls can fit in a school bus?

Do you consider Monopoly to be a game that you play with friends or enemies?



If you were the CEO of a company name one thing you would make compulsory in the office and one thing you would ban in the office.



Would you let us hook up your playlist on the office speakers?



Name one thing in your profession that you hate to do the most and why?



..WHY DID YOU
LEAVE YOUR
LAST JOB?

..THE COMPANY
RELOCATED
AND DIDN'T
TELL ME WHERE.



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Thank you for your attention!

