

MS Project 2016

Getting

Started

Start a new project

Project


Recent


You haven't opened any projects recently. To browse for a project, start by clicking on Open Other Projects.

 Open Other Projects


Search for online templates

Suggested searches: Project Management Project Plan Projects Themes Schedules Analysis Industry


Alison  Switch account




Blank Project




New from existing project



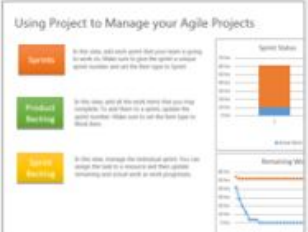
New from Excel workbook




New from SharePoint Tasks List




Software Development Plan




Agile project management



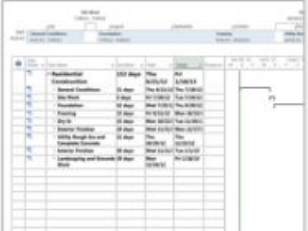
Create a budget




Commercial Construction




Earned value



Residential Construction



Market Research Schedule



Install Project Server 2013

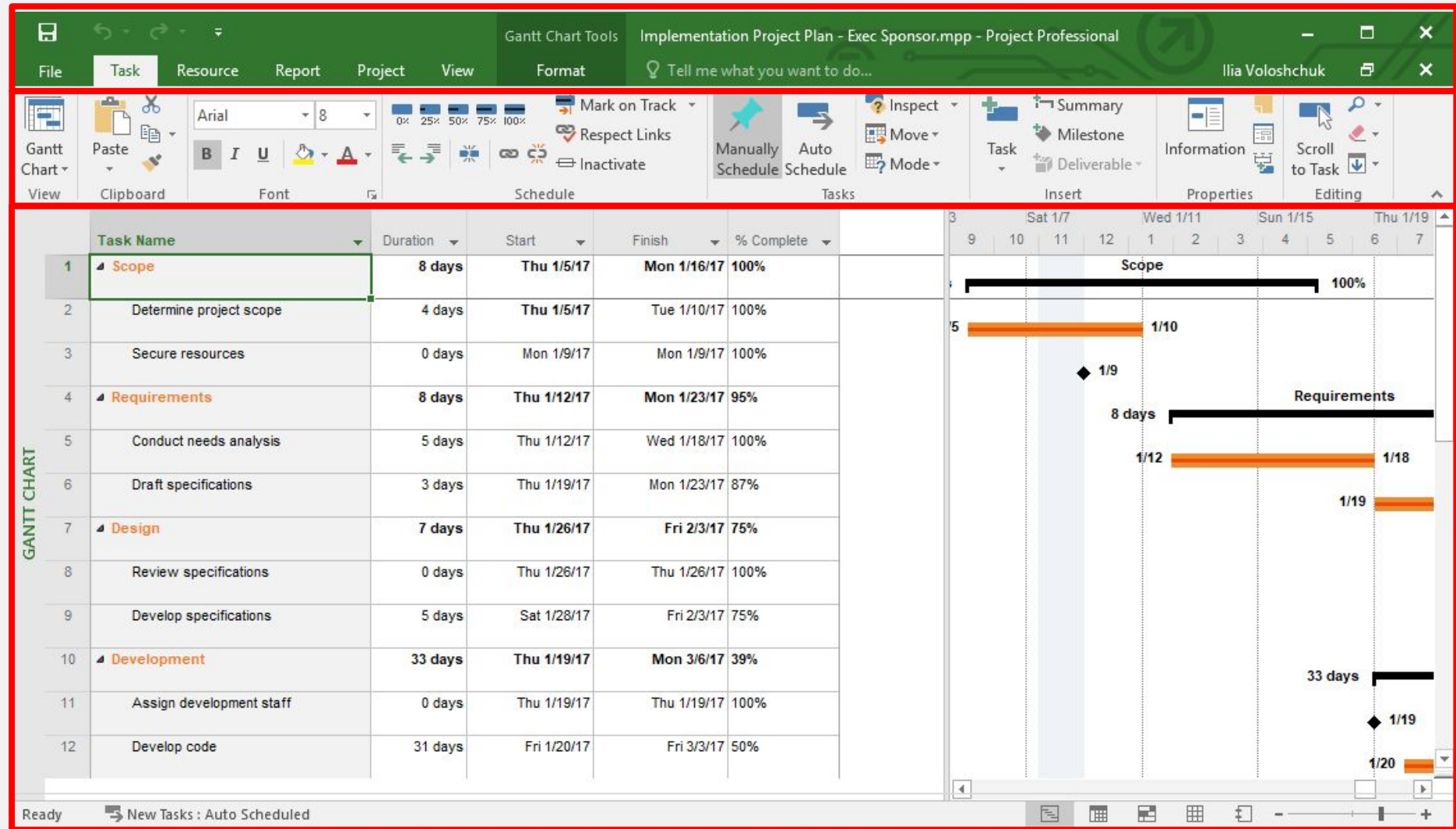
There are a lot of different templates and themes like Software development plan and Agile project management.

The MS Project interface

Toolbar

Ribbon

Main Screen components



Schedule a Project from a Start or Finish Dates

The screenshot displays the Microsoft Project Professional interface. The 'Project' tab is active in the ribbon, and the 'Project Information' task pane is open. A hand cursor points to the 'Project Information' icon. The 'GANTT CHART' task pane on the left shows a project schedule with tasks grouped into phases: Scope, Requirements, Design, and Development. The 'Project Information' dialog box is open, showing the following settings:

- Start date:** Thu 1/1/15
- Current date:** Mon 11/19/18
- Finish date:** Thu 3/30/17
- Status date:** NA
- Schedule from:** Project Start Date
- Calendar:** Standard
- Priority:** 500
- Enterprise Custom Fields:** Department (empty)

The dialog box also includes a table for custom fields and buttons for Help, Statistics..., OK, and Cancel.

Task Name	Duration	Start	Finish	% Complete
1 Scope	8 days	Thu 1/5/17	Mon 1/9/17	
2 Determine project scope	4 days	Thu 1/5/17	Mon 1/9/17	
3 Secure resources	0 days	Mon 1/9/17	Mon 1/9/17	
4 Requirements	8 days	Thu 1/12/17	Mon 1/16/17	
5 Conduct needs analysis	5 days	Thu 1/12/17	Mon 1/16/17	
6 Draft specifications	3 days	Thu 1/19/17	Mon 1/23/17	
7 Design	7 days	Thu 1/26/17	Mon 1/30/17	
8 Review specifications	0 days	Thu 1/26/17	Thu 1/26/17	
9 Develop specifications	5 days	Sat 1/28/17	Mon 1/30/17	
10 Development	33 days	Thu 1/19/17	Mon 2/26/17	
11 Assign development staff	0 days	Thu 1/19/17	Thu 1/19/17	
12 Develop code	31 days	Fri 1/20/17	Mon 2/26/17	

Setting working Days

File

Task

Resource

Report

Project

View

Format

Subproject

My Add-ins

Project Information

Custom Fields

Links Between Projects

WBS

Change Working Time

Insert

Add-ins

Properties

	Task Name	Duration	Start	Finish
1	Scope	8 days	Thu 1/5/17	Mon
2	Determine project scope	4 days	Thu 1/5/17	Tue
3	Secure resources	0 days	Mon 1/9/17	Mon
4	Requirements	8 days	Thu 1/12/17	Mon
5	Conduct needs analysis	5 days	Thu 1/12/17	Wed
6	Draft specifications	3 days	Thu 1/19/17	Mon
7	Design	7 days	Thu 1/26/17	Fri
8	Review specifications	0 days	Thu 1/26/17	Thu
9	Develop specifications	5 days	Sat 1/28/17	Fri
10	Development	33 days	Thu 1/19/17	Mon
11	Assign development staff	0 days	Thu 1/19/17	Thu
12	Develop code	31 days	Fri 1/20/17	Fri

Change Working Time

For calendar: Standard (Project Calendar)

Calendar 'Standard' dropdown

Legend: Working, Nonworking, Edited, Exception day, Nondefault work week

On this calendar: calendar grid

Exceptions tab

Work Weeks tab

Buttons: Help, Options..., OK, Cancel

Implementation Project Plan - Exec Sponsor.mpp - Project Professional

Working times for November 19, 2018:
• 8:00 AM to 12:00 PM
• 1:00 PM to 5:00 PM
Based on:
Default work week on calendar 'Standard'.

Ready

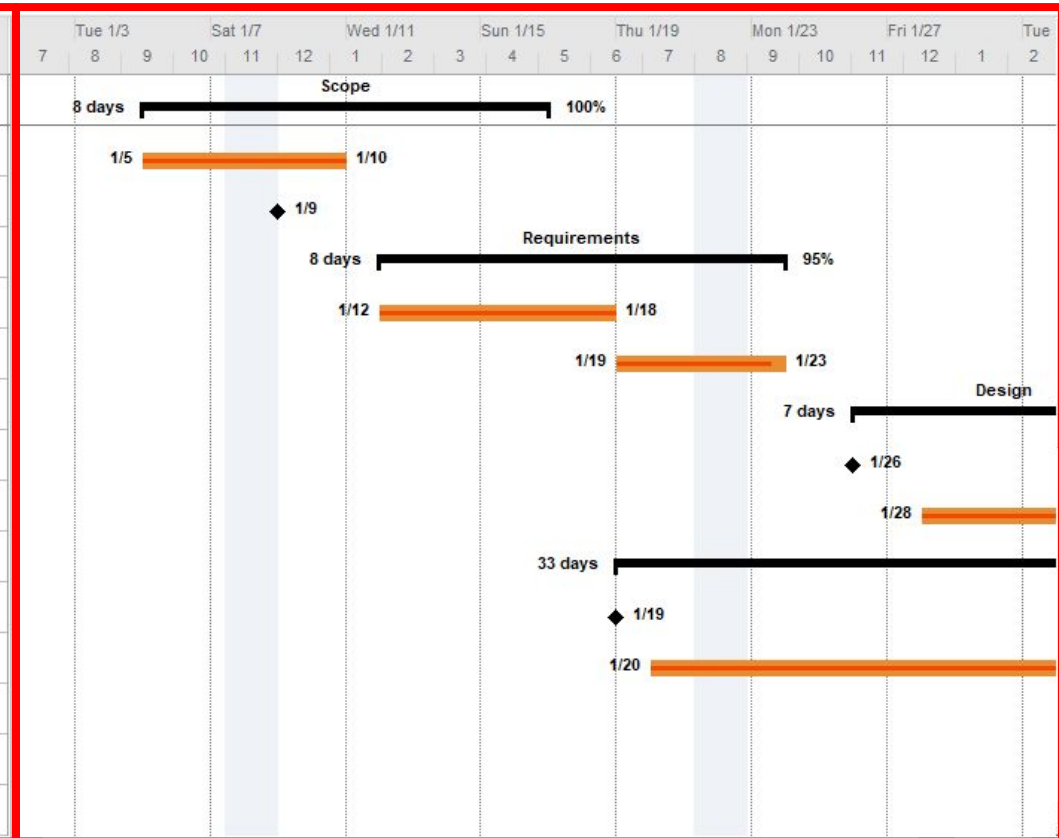
New Tasks : Auto Scheduled

Gantt Chart

Task

GANTT CHART	Task Name	Duration	Start	Finish	% Complete
	1 Scope	8 days	Thu 1/5/17	Mon 1/16/17	100%
	2 Determine project scope	4 days	Thu 1/5/17	Tue 1/10/17	100%
	3 Secure resources	0 days	Mon 1/9/17	Mon 1/9/17	100%
	4 Requirements	8 days	Thu 1/12/17	Mon 1/23/17	95%
	5 Conduct needs analysis	5 days	Thu 1/12/17	Wed 1/18/17	100%
	6 Draft specifications	3 days	Thu 1/19/17	Mon 1/23/17	87%
	7 Design	7 days	Thu 1/26/17	Fri 2/3/17	75%
	8 Review specifications	0 days	Thu 1/26/17	Thu 1/26/17	100%
	9 Develop specifications	5 days	Sat 1/28/17	Fri 2/3/17	75%
	10 Development	33 days	Thu 1/19/17	Mon 3/6/17	39%
	11 Assign development staff	0 days	Thu 1/19/17	Thu 1/19/17	100%
	12 Develop code	31 days	Fri 1/20/17	Fri 3/3/17	50%
	13 Debugging	9 days	Mon 2/20/17	Thu 3/2/17	0%
	14 Documentation	14 days	Sun 2/19/17	Wed 3/8/17	42%
	15 User manuals specifications	0 days	Sun 2/19/17	Sun 2/19/17	100%

Gantt Diagram



Working with Tasks List

Adding the essential data of tasks :

1. Task name
2. Duration (D, W, H, M, Mo)
3. Start date
4. End date
5. % Complete

Gantt Chart	Task Name	Duration	Start	Finish	% Complete
	1 Scope	8 days	Thu 1/5/17	Mon 1/16/17	100%
	2 Determine project scope	4 days	Thu 1/5/17	Tue 1/10/17	100%
	3 Secure resources	0 days	Mon 1/9/17	Mon 1/9/17	100%
	4 Requirements	8 days	Thu 1/12/17	Mon 1/23/17	95%
	5 Conduct needs analysis	5 days	Thu 1/12/17	Wed 1/18/17	100%
	6 Draft specifications	3 days	Thu 1/19/17	Mon 1/23/17	87%
	7 Design	7 days	Thu 1/26/17	Fri 2/3/17	75%
	8 Review specifications	0 days	Thu 1/26/17	Thu 1/26/17	100%
	9 Develop specifications	5 days	Sat 1/28/17	Fri 2/3/17	75%
	10 Development	33 days	Thu 1/19/17	Mon 3/6/17	39%
	11 Assign development staff	0 days	Thu 1/19/17	Thu 1/19/17	100%
	12 Develop code	31 days	Fri 1/20/17	Fri 3/3/17	50%
	13 Debugging	9 days	Mon 2/20/17	Thu 3/2/17	0%
	14 Documentation	14 days	Sun 2/19/17	Wed 3/8/17	42%
	15 User manuals specifications	0 days	Sun 2/19/17	Sun 2/19/17	100%

Editing task. Adding resource. Changing dates

	Task Name	Duration	Start	Finish	% Complete
1	▴ Scope	8 days	Thu 1/5/17	Mon 1/16/17	100%
2	Determine project scope	4 days	Thu 1/5/17	Tue 1/10/17	100%
3	Secure resources	0 days	Mon 1/9/17	Mon 1/9/17	100%
4	▴ Requirements	8 days	Thu 1/12/17	Mon 1/23/17	95%
5	Conduct needs analysis	5 days	Thu 1/12/17	Wed 1/18/17	100%
6	Draft specifications	3 days	Thu 1/19/17	Mon 1/23/17	87%
7	▴ Design	7 days	Thu 1/26/17	Fri 2/3/17	75%
8	Review specifications	0 days	Thu 1/26/17	Thu 1/26/17	100%
9	Develop specifications	5 days	Sat 1/28/17	Fri 2/3/17	75%
10	▴ Development	33 days	Thu 1/19/17	Mon 3/6/17	39%
11	Assign development staff	0 days	Thu 1/19/17	Thu 1/19/17	100%
12	Develop code	31 days	Fri 1/20/17	Fri 3/3/17	50%
13	Debugging	9 days	Mon 2/20/17	Thu 3/2/17	0%
14	▴ Documentation	14 days	Sun 2/19/17	Wed 3/8/17	42%
15	User manuals specifications	0 days	Sun 2/19/17	Sun 2/19/17	100%

Task Information

General | Predecessors | Resources | Advanced | Notes | Custom Fields

Name: Develop code Duration: 31 days ☐ Estimated

Percent complete: 50% Priority: 500

Schedule Mode: ☐ Manually Scheduled ☒ Auto Scheduled ☐ Inactive

Dates

Start: Fri 1/20/17 Finish: Fri 3/3/17

☐ Display on Timeline
☐ Hide Bar
☐ Rollup

Help OK Cancel

Task Information

General | Predecessors | **Resources** | Advanced | Notes | Custom Fields

Name: Develop code Duration: 31 days ☐ Estimated

Resources:

Resource Name	Assignment Owner	Units	Cost
Developer		100%	\$0.00

< >

Help OK Cancel

Creating Tasks Relationships

MS project will calculate dates based on the durations of the tasks, their relationships and the start date set for the project, however it is possible to change the starting date of a task (if necessary) By double clicking on a Task or milestone, and using the fields related to the dates (Start or Finish).

Task Information

General | Predecessors | Resources | Advanced | Notes | Custom Fields

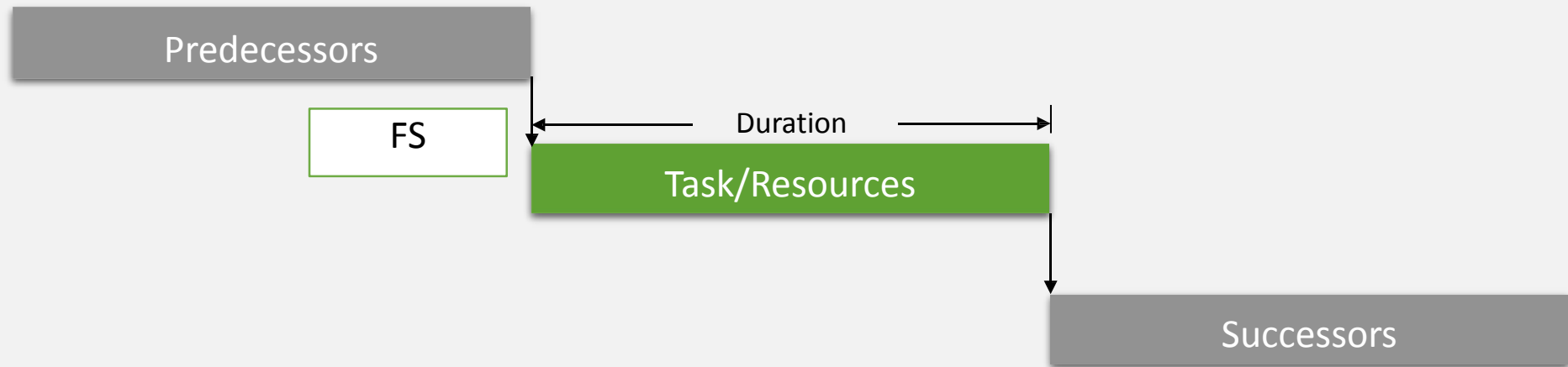
Name: Secure resources Duration: 0 days ☐ Estimated

Predecessors:

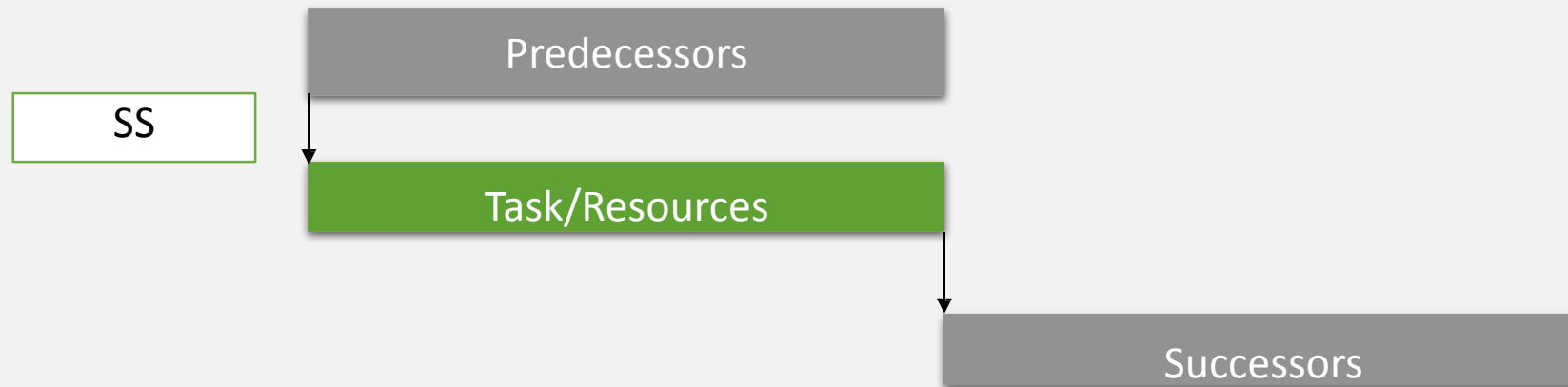
ID	Task Name	Type	Lag
2	Determine project scope	Finish-to-Start (FS)	0d
		Finish-to-Start (FS)	
		Start-to-Start (SS)	
		Finish-to-Finish (FF)	
		Start-to-Finish (SF)	
		(None)	

Help OK Cancel

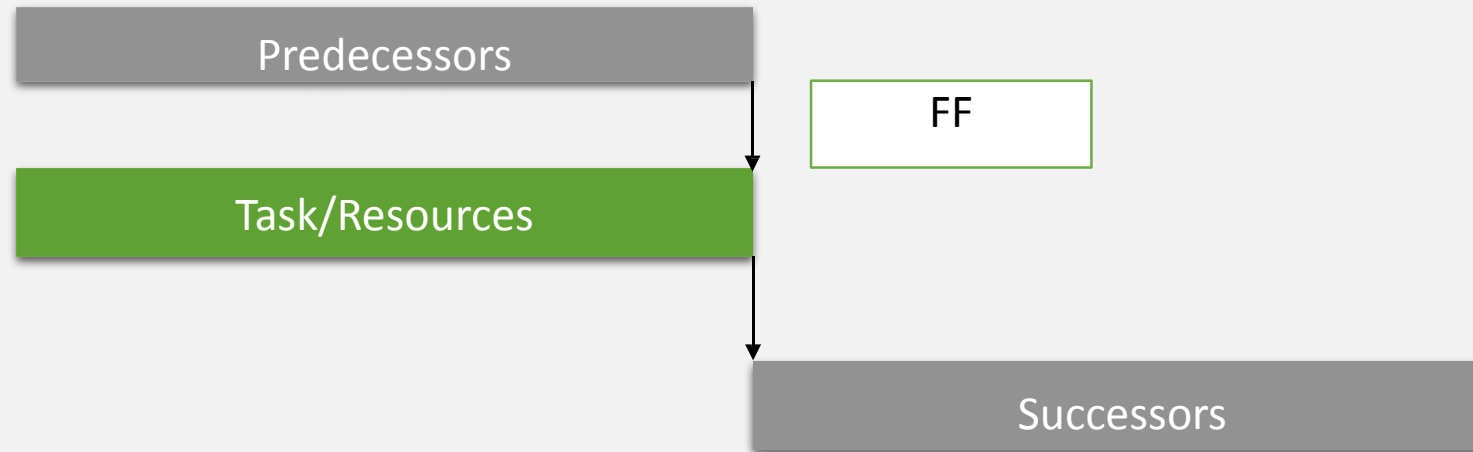
FS Finish-to-Start Relationship



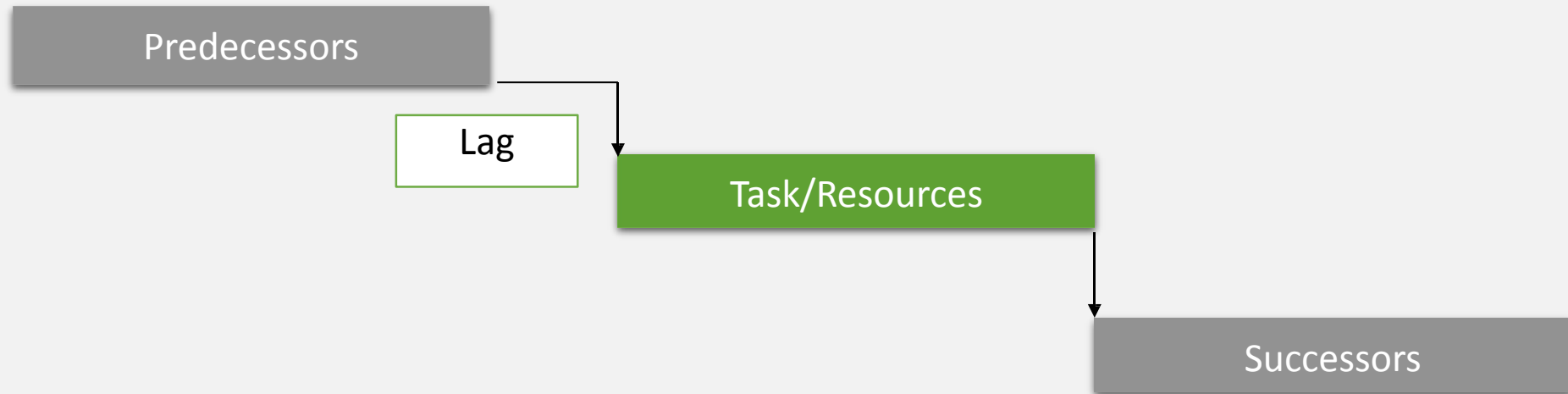
SS Start-to-Start Relationship



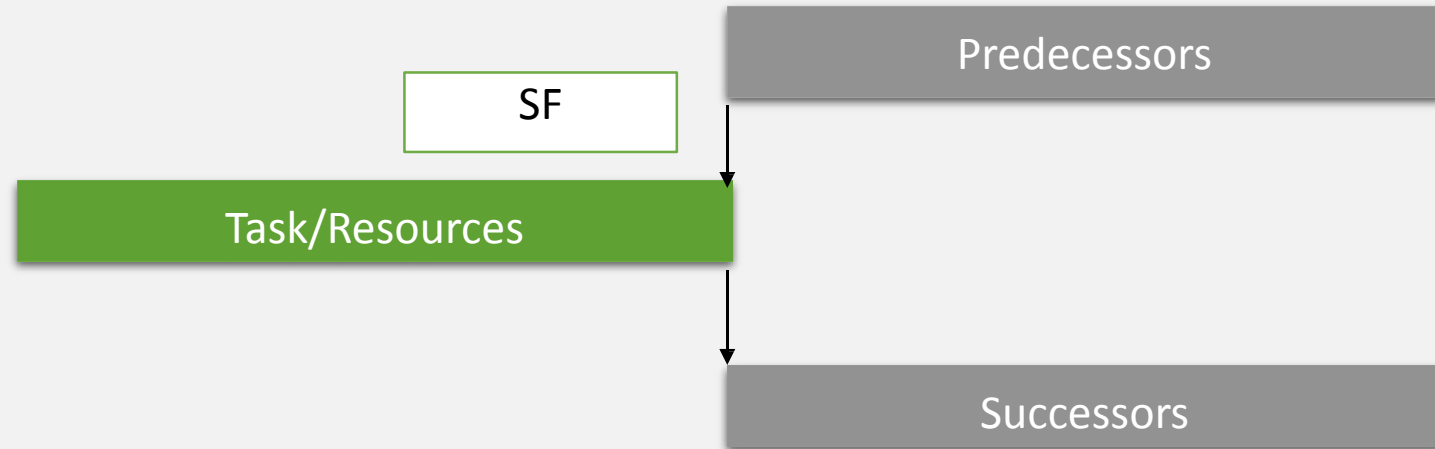
FF Finish-to-Finish Relationship



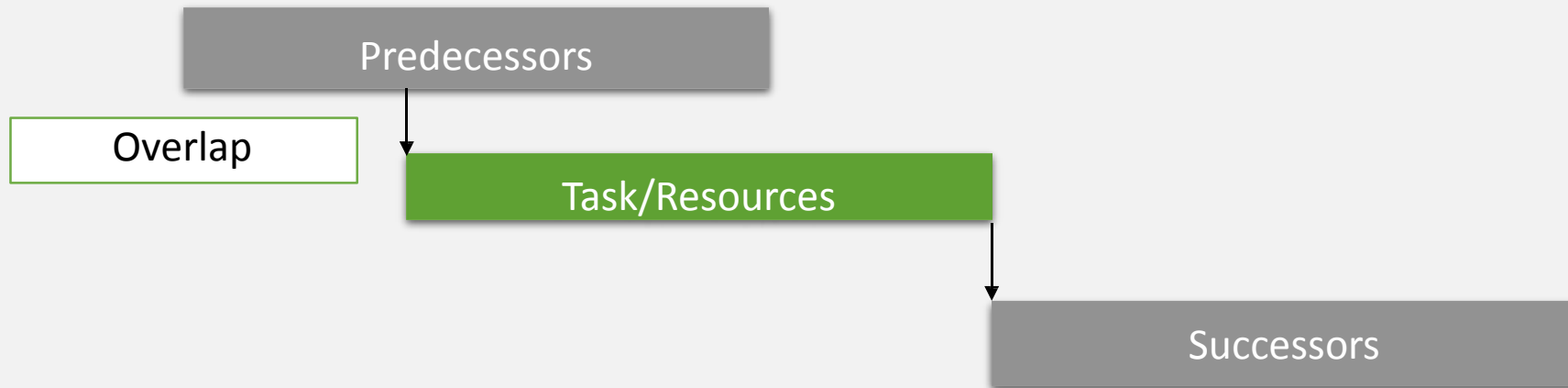
Lag



SF Start-to-Finish Relationship



Overlap

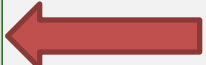
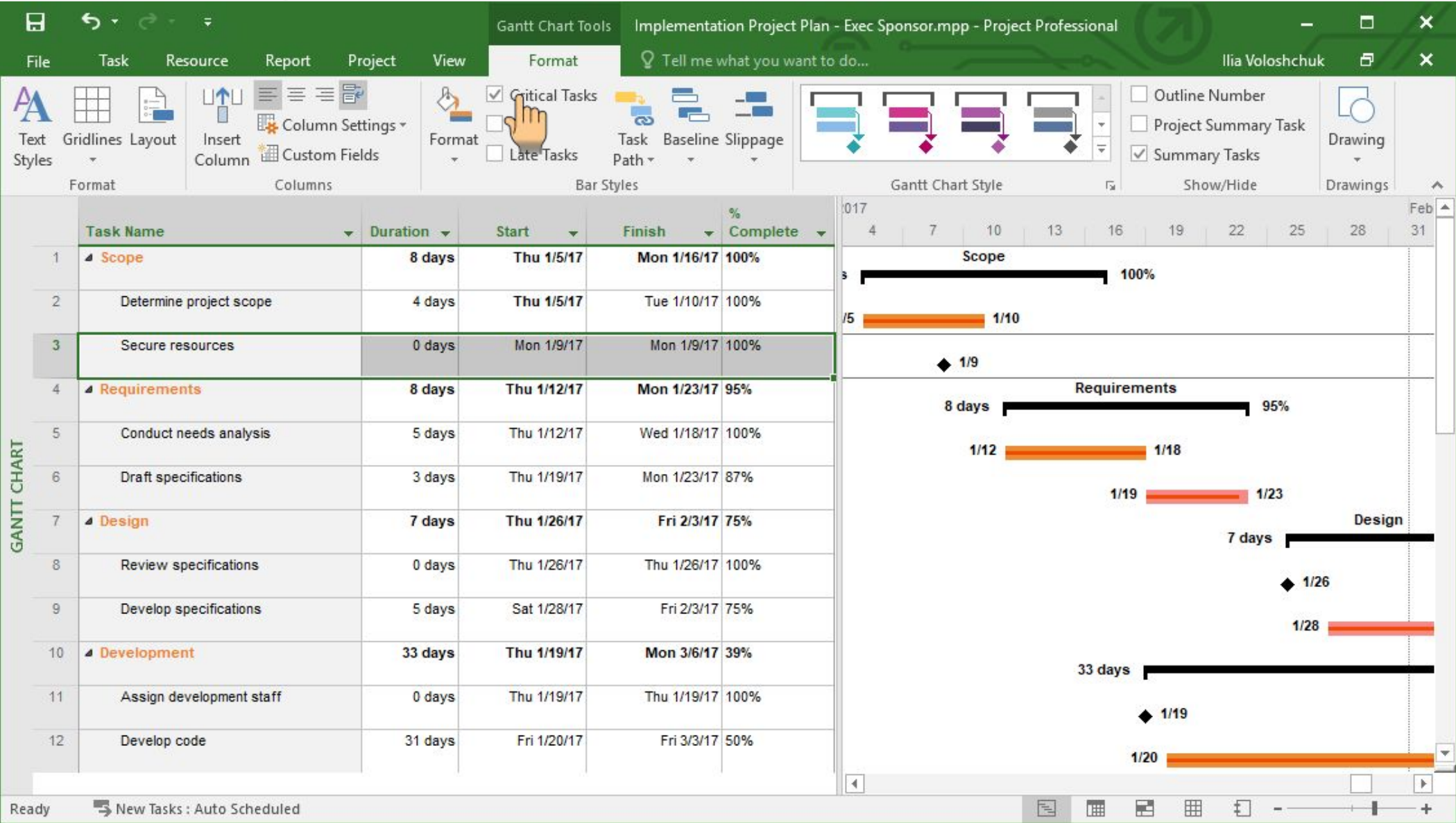


The Critical

Path
CP is the flow of tasks, of which, a delay in any one of these tasks will cause a delay to the project.

It is the longest path through the project network diagram and the shortest possible time to complete the project.

Showing Critical Path



Project Statistics

Go to File -> Info -> Project Information

←

Info

New

Open

Save

Save As

Print

Share

Export

Close

Account

Options

Implementation Project Plan - Exec Sponsor.mpp - Project Professional

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Info

Implementation Project Plan - Exec Sponsor

C: » Users » devil » Downloads

Project Web App Accounts

You're not connected to Project Web App

Organize Global Template

Move views, reports, and other elements between project files and the global template.

Project Information ▾

Advanced Properties

View advanced and custom properties of this project.

Project Statistics

See key statistics related to your project.

Last Modified 9/30/2016

Project Statistics for 'Implementation Project Plan - Exec Sponsor.mpp'

	Start	Finish
Current	Thu 1/5/17	Thu 3/30/17
Baseline	NA	NA
Actual	Thu 1/5/17	NA
Variance	0d	0d

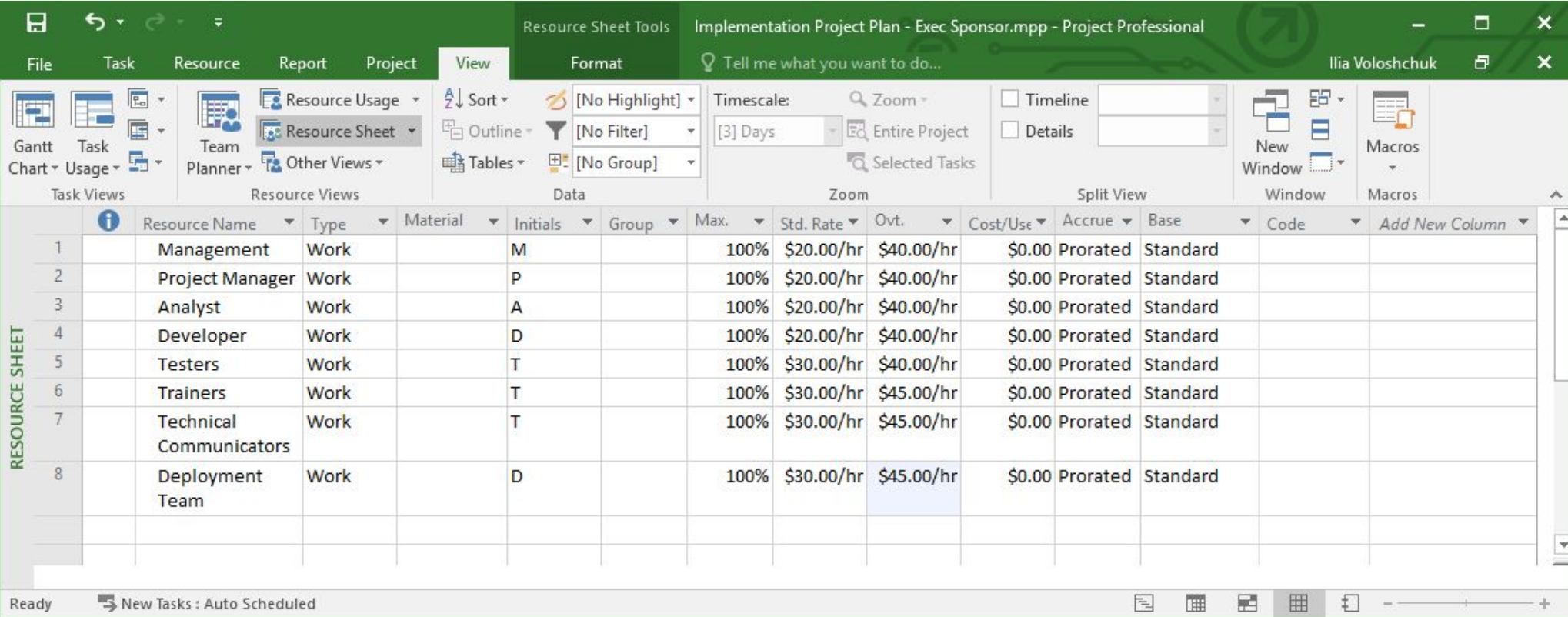
	Duration	Work	Cost
Current	61d	808h	\$0.00
Baseline	0d	0h	\$0.00
Actual	26.18d	346.8h	\$0.00
Remaining	34.82d	461.2h	\$0.00

Percent complete:
Duration: 43% Work: 43%

Close

Working with Resources List

You can use the Resource Sheet to create a list of the people, equipment, and material resources.



Resource Sheet Tools													
Implementation Project Plan - Exec Sponsor.mpp - Project Professional													
Tell me what you want to do...													
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Task Views													
Resource Views													
Data													
Zoom													
Split View													
Window													
Macros													
RESOURCES													
Resource Name													
Type													
Material													
Initials													
Group													
Max.													
Std. Rate													
Ovt.													
Cost/Use													
Accrue													
Base													
Code													
Add New Column													
1	Management	Work		M		100%	\$20.00/hr	\$40.00/hr	\$0.00	Prorated	Standard		
2	Project Manager	Work		P		100%	\$20.00/hr	\$40.00/hr	\$0.00	Prorated	Standard		
3	Analyst	Work		A		100%	\$20.00/hr	\$40.00/hr	\$0.00	Prorated	Standard		
4	Developer	Work		D		100%	\$20.00/hr	\$40.00/hr	\$0.00	Prorated	Standard		
5	Testers	Work		T		100%	\$30.00/hr	\$40.00/hr	\$0.00	Prorated	Standard		
6	Trainers	Work		T		100%	\$30.00/hr	\$45.00/hr	\$0.00	Prorated	Standard		
7	Technical Communicators	Work		T		100%	\$30.00/hr	\$45.00/hr	\$0.00	Prorated	Standard		
8	Deployment Team	Work		D		100%	\$30.00/hr	\$45.00/hr	\$0.00	Prorated	Standard		

Ready New Tasks : Auto Scheduled

Assigning Resources to Tasks

Assign Resources Using Task List Resources Name Column

The screenshot displays the Microsoft Project Professional interface. The top ribbon shows the 'Resource' tab selected. The 'Task List' view is active, showing a list of tasks with columns for Task Mode, Task Name, Duration, Start, Finish, % Comp., Cost, Work, and Resource Names. The 'Resource Names' column is open, showing a list of resources: Analyst, Deployment Team, Developer, Management, Project Manager, Technical Communicators, Testers, and Trainers. The Gantt Chart view is also visible on the right, showing the project schedule with tasks like Scope, Requirements, Design, and Development, each with a progress bar and completion percentage.

Task Mode	Task Name	Duration	Start	Finish	% Comp.	Cost	Work	Resource Names
1	Scope	8 days	Thu 1/5/17	Mon 1/16/17	100%	\$640.00	32 hrs	
2	Determine project scope	4 days	Thu 1/5/17	Tue 1/10/17	100%	\$640.00	32 hrs	
3	Secure resources	0 days	Mon 1/9/17	Mon 1/9/17	100%	\$0.00	0 hrs	
4	Requirements	8 days	Thu 1/12/17	Mon 1/23/17	95%	\$1,280.00	64 hrs	
5	Conduct needs analysis	5 days	Thu 1/12/17	Wed 1/18/17	100%	\$800.00	40 hrs	
6	Draft specifications	3 days	Thu 1/19/17	Mon 1/23/17	87%	\$480.00	24 hrs	
7	Design	7 days	Thu 1/26/17	Fri 2/3/17	75%	\$800.00	40 hrs	
8	Review specifications	0 days	Thu 1/26/17	Thu 1/26/17	100%	\$0.00	0 hrs	Analyst
9	Develop specifications	5 days	Sat 1/28/17	Fri 2/3/17	75%	\$800.00	40 hrs	Analyst
10	Development	33 days	Thu 1/19/17	Mon 3/6/17	39%	\$6,400.00	320 hrs	
11	Assign development staff	0 days	Thu 1/19/17	Thu 1/19/17	100%	\$0.00	0 hrs	Developer
12	Develop code	31 days	Fri 1/20/17	Fri 3/3/17	50%	\$4,960.00	248 hrs	Developer

Assigning Resources to Tasks

Assign Resources Using Task Information, Resources Tab

The screenshot displays the Microsoft Project Professional interface. The 'Task Information' dialog box is open, showing the 'Resources' tab. The task 'Determine project scope' is selected in the background Gantt chart. The dialog box shows the task name, duration (4 days), and a list of resources assigned to the task. The resources list includes 'Management' (100% units, \$640.00 cost) and a dropdown menu showing other resources like 'Analyst', 'Deployment Team', 'Developer', 'Management', 'Project Manager', 'Technical Communicators', 'Testers', and 'Trainers'.

Task Information Dialog Box - Resources Tab

Resource Name	Assignment Owner	Units	Cost
Management		100%	\$640.00
Analyst			
Deployment Team			
Developer			
Management			
Project Manager			
Technical Communicators			
Testers			
Trainers			

Background Gantt Chart Tasks:

Task ID	Task Name	Duration	Start Date	End Date	Progress
1	Scope	8 days			100%
2	Determine project scope	4 days			
3	Secure	0 days			
4	Requirements	8 days			95%
5	Conduct needs analysis	5 days			
6	Draft specifications	3 days			
7	Design	7 days			
8	Review specifications	0 days			
9	Develop specifications	5 days			
10	Development	33 days			
11	Assign development staff	0 days	Thu 1/19/17	Thu 1/19/17	100%
12	Develop code	31 days	Fri 1/20/17	Fri 3/3/17	50%

Assigning Resources to Tasks

Assign Resources Using Resource Tab

The screenshot displays the Microsoft Project Professional interface. The 'Resource' tab is active in the ribbon, and the 'Assign Resources' dialog box is open. The dialog shows the task 'Determine project scope' and a list of resources from the project plan. The 'Management' resource is selected. The background shows a Gantt chart with tasks like 'Scope', 'Requirements', 'Design', and 'Development'.

Assign Resources Dialog Box:

Task: Determine project scope
Resource list options

Resources from Implementation Project Plan - Exec Sponsor.mpp

Resource Name	R/D	Units	Cost
Management		100%	\$640.00
Analyst			
Deployment Team			
Developer			
Project Manager			
Technical Communicator			
Testers			
Trainers			

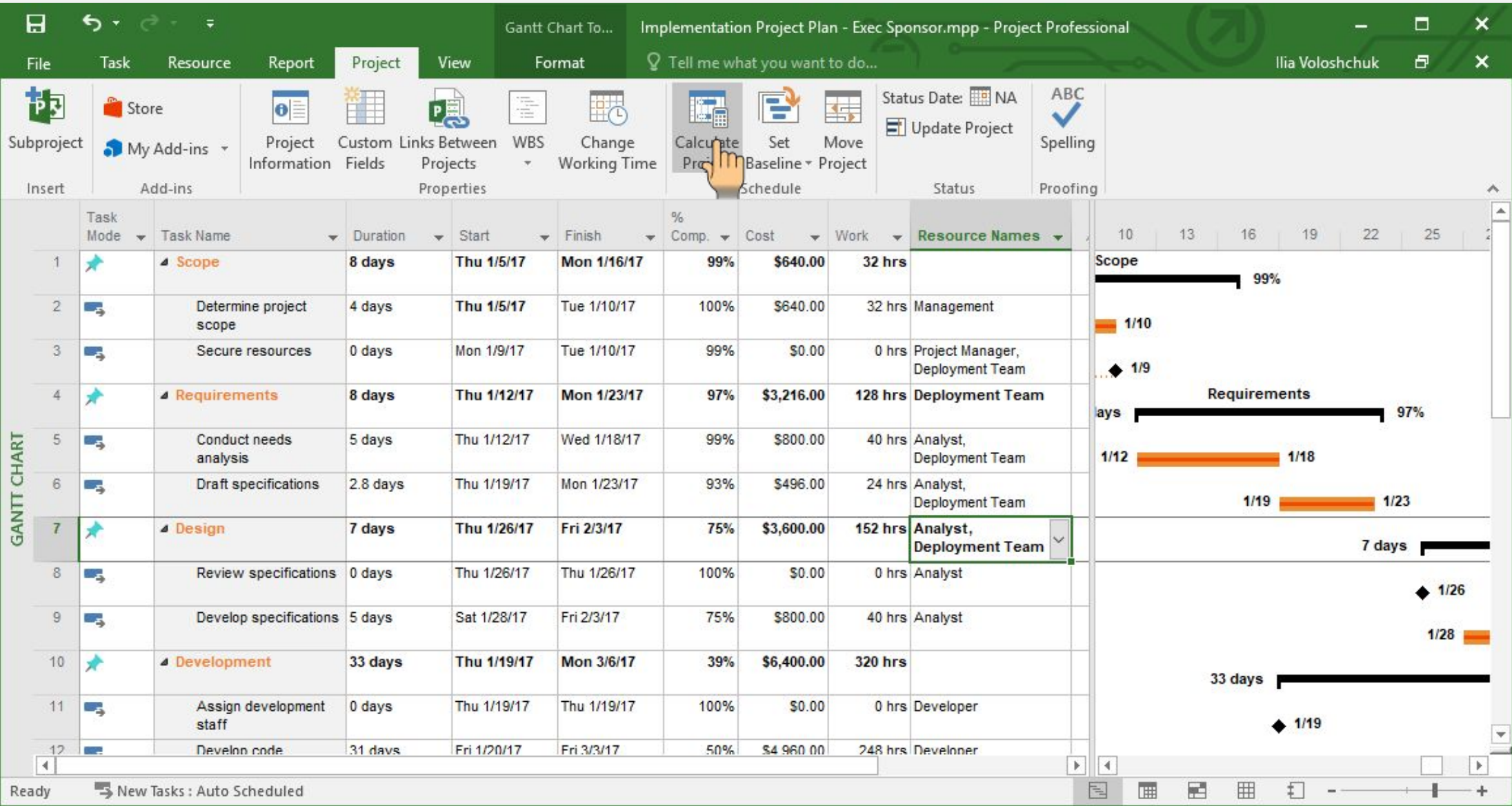
Buttons: Assign, Remove, Replace..., Graph, Close, Help

Hold down Ctrl and click to select multiple resources

Background Gantt Chart:

Task ID	Task Name	Duration	Start	End	Progress
1	Scope	8 days	Thu 1/5/17	Thu 1/12/17	100%
2	Determine project scope	4 days	Thu 1/5/17	Mon 1/9/17	0%
3	Secure resources	0 days	Mon 1/9/17	Mon 1/9/17	0%
4	Requirements	8 days	Thu 1/12/17	Thu 1/19/17	95%
5	Conduct needs analysis	5 days	Thu 1/12/17	Mon 1/16/17	0%
6	Draft specifications	3 days	Thu 1/19/17	Mon 1/23/17	0%
7	Design	7 days	Thu 1/26/17	Mon 2/6/17	0%
8	Review specifications	0 days	Thu 1/26/17	Thu 1/26/17	0%
9	Develop specifications	5 days	Sat 1/28/17	Fri 2/3/17	75%
10	Development	33 days	Thu 1/19/17	Mon 3/6/17	39%
11	Assign development staff	0 days	Thu 1/19/17	Thu 1/19/17	100%
12	Develop code	31 days	Fri 1/20/17	Fri 3/3/17	50%

Calculate project



Project Statistics – Cost Updated

←

Info

New

Open

Save

Save As

Print

Share

Export

Close

Account

Options

Info

Implementation Project Plan - Exec Sponsor

C: » Users » devil » Downloads

Project Web App Accounts
You're not connected to Project Web App

Organize Global Template
Move views, reports, and other elements between project files

Implementation Project Plan - Exec Sponsor.mpp - Project Professional

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	Start	Finish
Current	Thu 1/5/17	Thu 3/30/17
Baseline	NA	NA
Actual	Thu 1/5/17	NA
Variance	0d	0d

	Duration	Work	Cost
Current	61d	984h	\$24,256.00
Baseline	0d	0h	\$0.00
Actual	26.23d	491.6h	\$11,700.00
Remaining	34.77d	492.4h	\$12,556.00

Percent complete:
Duration: 43% Work: 50%

Close

Task Usage View

TASK USAGE			Task Mode ▾	Task Name ▾	Work ▾	Duration	Details	2016 January									
								27	30	02	05	08	11	14	17	20	
	1			Diamond Implementatio	0 hrs	0 days	Work										
	2			▾ Project Preparation	465.6 hrs	14 days	Work		29.6h	27.2h	127.2h	72.8h	112.8h	38.4h	38.4h	19.2h	
	3			▾ 1st Project Kickoff me	29.6 hrs	1 day	Work		29.6h								
				Rajeev Kumar	5.6 hrs		Work		5.6h								
				Mathew Neduvar	5.6 hrs		Work		5.6h								
				Amjad Al Hamadn	5.6 hrs		Work		5.6h								
				Abiodun Giwa	4.8 hrs		Work		4.8h								
				Sunil singh	8 hrs		Work		8h								
4			▾ Project Charter	76 hrs	5 days	Work			15.2h	45.6h	15.2h						
			Maher Al Mohamc	32 hrs		Work			6.4h	19.2h	6.4h						
			Sadim Rasheed	20 hrs		Work			4h	12h	4h						
			Abiodun Giwa	24 hrs		Work			4.8h	14.4h	4.8h						
5			▾ Org Structure	36 hrs	3 days	Work			12h	24h							
			Rajeev Kumar	16.8 hrs		Work			5.6h	11.2h							
			Wesam Al Henani	19.2 hrs		Work			6.4h	12.8h							
6			▾ BRD	192 hrs	10 days	Work				19.2h	19.2h	57.6h	38.4h	38.4h	19.2h		
			Mathew Neduvar	56 hrs		Work				5.6h	5.6h	16.8h	11.2h	11.2h	5.6h		
			Amjad Al Hamadn	56 hrs		Work				5.6h	5.6h	16.8h	11.2h	11.2h	5.6h		
			Sunil singh	80 hrs		Work				8h	8h	24h	16h	16h	8h		
7			▾ Gap Analysis RICEF	115.2 hrs	3 days	Work				38.4h	38.4h	38.4h					
8			▾ Finalize reporting re	19.2 hrs	3 days	Work				6.4h	6.4h	6.4h					
			Wesam Al Hena	19.2 hrs		Work				6.4h	6.4h	6.4h					
9			▾ Finalize Interface R	24 hrs	3 days	Work				8h	8h	8h					
			Bhavik Joshi	24 hrs		Work				8h	8h	8h					
10			▾ Fnalize Conversion	19.2 hrs	3 days	Work				6.4h	6.4h	6.4h					
			Rana Izhar UI H	19.2 hrs		Work				6.4h	6.4h	6.4h					
11			▾ Finalize Enhanceme	24 hrs	3 days	Work				8h	8h	8h					
			Venancio Mostc	24 hrs		Work				8h	8h	8h					
12			▾ Finalize Forms Requ	12 hrs	3 days	Work				4h	4h	4h					
			Nafees Ahmed	12 hrs		Work				4h	4h	4h					

Task Form

TASK FORM

Name: 1st Project Kickoff meeting

Duration: 1 day

☐ Effort driven

☐ Manually Scheduled

Previous

Next

Start: Fri 16-01-01

Finish: Fri 16-01-01

Task type: Fixed Units

% Complete: 0%

ID	Resource Name	Work	R/D	Leveling Delay	Delay	Scheduled Start	Scheduled Finish
9	Abiodun Giwa	4.8h		0d	0d	Fri 16-01-01	Fri 16-01-01
5	Amjad Al Hamadneh	5.6h		0d	0d	Fri 16-01-01	Fri 16-01-01
3	Mathew Neduvamkunnil	5.6h		0d	0d	Fri 16-01-01	Fri 16-01-01
1	Rajeev Kumar	5.6h		0d	0d	Fri 16-01-01	Fri 16-01-01
11	Sunil singh	8h		0d	0d	Fri 16-01-01	Fri 16-01-01

Resources Form

Name:

Initials:

Max units:

Costs

Std rate:

Per use:

Ovt rate:

Accrue at:

Base cal:

Group:

Code:

Project	ID	Task Name	Work	Leveling Delay	Delay	Scheduled Start	Scheduled Finish
Project_Basic	14	Sign Off Project Charter	16.8h	0d	0d	Mon 16-01-11	Wed 16-01-13
Project_Basic	22	Sign Off Business Blueprints	5.6h	0d	0d	Fri 16-01-29	Fri 16-01-29
Project_Basic	3	1st Project Kickoff meeting	5.6h	0d	0d	Fri 16-01-01	Fri 16-01-01
Project_Basic	5	Org Structure	16.8h	0d	0d	Mon 16-01-04	Wed 16-01-06
Project_Basic	13	Finalize Workflow Requirements	16.8h	0d	0d	Thu 16-01-07	Mon 16-01-11
Project_Basic	16	2ndProject Kickoff meeting	5.6h	0d	0d	Thu 16-01-14	Thu 16-01-14
Project_Basic	24	Project Team Status Meetings	56h	0d	0d	Mon 16-02-01	Fri 16-02-12
Project_Basic	33	< New Task >	56h	0d	0d	Mon 16-04-11	Fri 16-04-22
Project_Basic	34	< New Milestone >	0h	0d	0d	Fri 16-04-22	Fri 16-04-22
Project_Basic	36	< New Task >	56h	0d	0d	Mon 16-04-25	Fri 16-05-06
Project_Basic	37	Project Clusure	28h	0d	0d	Mon 16-05-09	Fri 16-05-13

Resources Using View

[illegible]

Team Planner View

[illegible]

Calendar View

CALENDAR

2015 December

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2016 January

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2016 February

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

Month

Week

Custom

2016 January

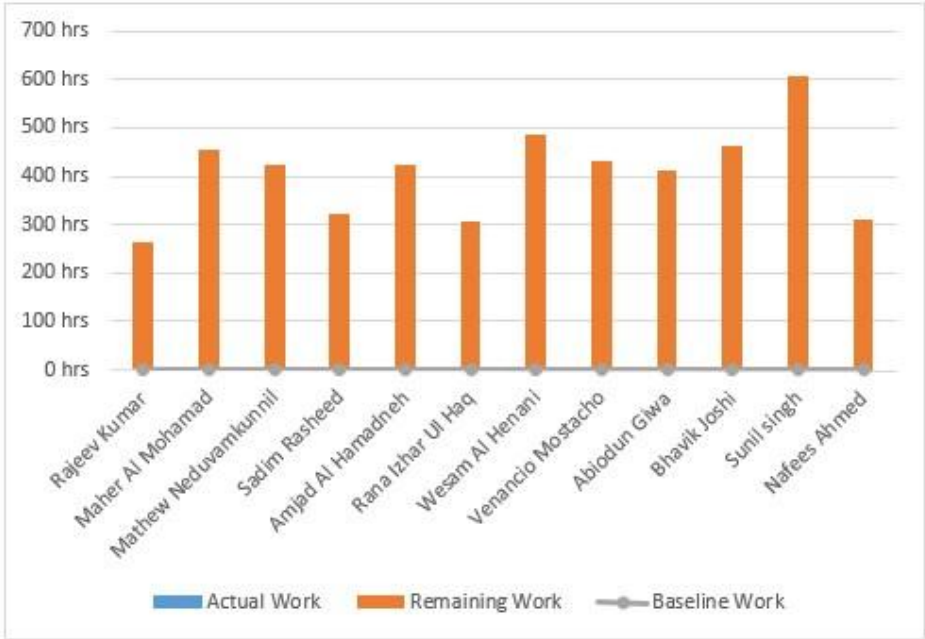
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28	29	30	31	Jan 01	02	03
				Diamond Implementation 1st Project Kickoff meet		
04	05	06	07	08	09	10
		Project Charter, 5 days				
	Org Structure, 3 days			BRD, 10 days		
				Finalize reporting requirement, 3 days		
				Finalize Interface Requirement, 3 days		
				Finalize Conversion Requirement, 3 days		
11	12	13	14	15	16	17
			BRD, 10 days			
	Sign Off Project Charter		2nd Project Kickoff meet		BBP FICO Meetings, 5 days	
Finalize reporting require					BBP SD Meetings, 5 days	
Finalize Interface Require					BBP MM Meetings, 5 days	
Finalize Conversion Requ					BBP BI Meetings, 5 days	
18	19	20	21	22	23	24
	BRD, 10 days					
	BBP FICO Meetings, 5 days			Business Blueprints Integration Workshop, 5 days		
	BBP SD Meetings, 5 days					
	BBP MM Meetings, 5 days					

Resource Overview Report

RESOURCE OVERVIEW

RESOURCE STATS

Work status for all work resources.



RESOURCE STATUS

Remaining work for all work resources.

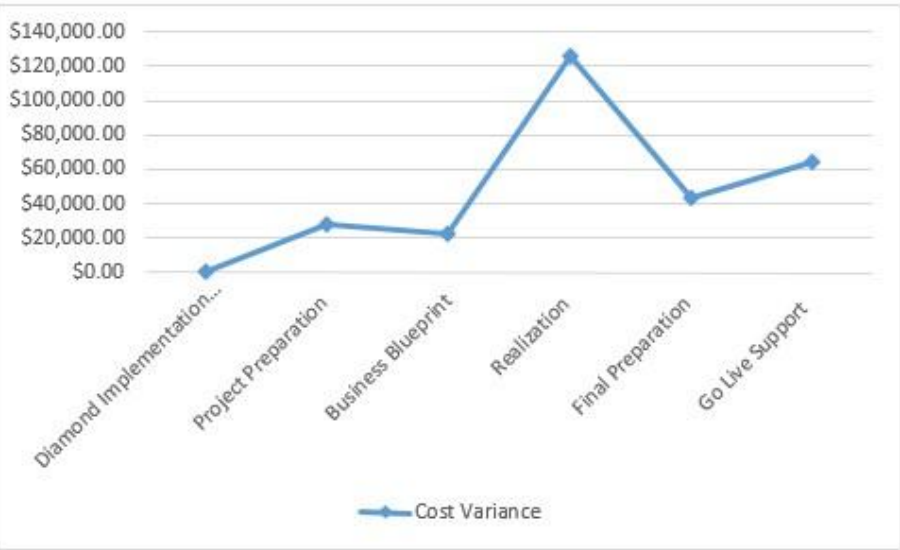
Name	Start	Finish	Remaining Work
Rajeev Kumar	Fri 16-01-01	Fri 16-05-13	263.2 hrs
Maher Al Mohamad	Mon 16-01-04	Fri 16-05-13	454.4 hrs
Mathew Neduvamkunnil	Fri 16-01-01	Fri 16-05-13	425.6 hrs
Sadim Rasheed	Mon 16-01-04	Fri 16-05-13	324 hrs
Amjad Al Hamadneh	Fri 16-01-01	Fri 16-05-13	425.6 hrs
Rana Izhar Ul Haq	Thu 16-01-07	Fri 16-05-13	307.2 hrs
Wesam Al Henani	Mon 16-01-04	Fri 16-05-13	486.4 hrs
Venancio Mostacho	Thu 16-01-07	Fri 16-05-13	432 hrs
Abiodun Giwa	Fri 16-01-01	Fri 16-05-13	412.8 hrs
Bhavik Joshi	Thu 16-01-07	Fri 16-05-13	464 hrs
Sunil Singh	Fri 16-01-01	Fri 16-05-13	608 hrs
Nafees Ahmed	Thu 16-01-07	Fri 16-05-13	312 hrs

Cost Overruns Report

COST OVERRUNS

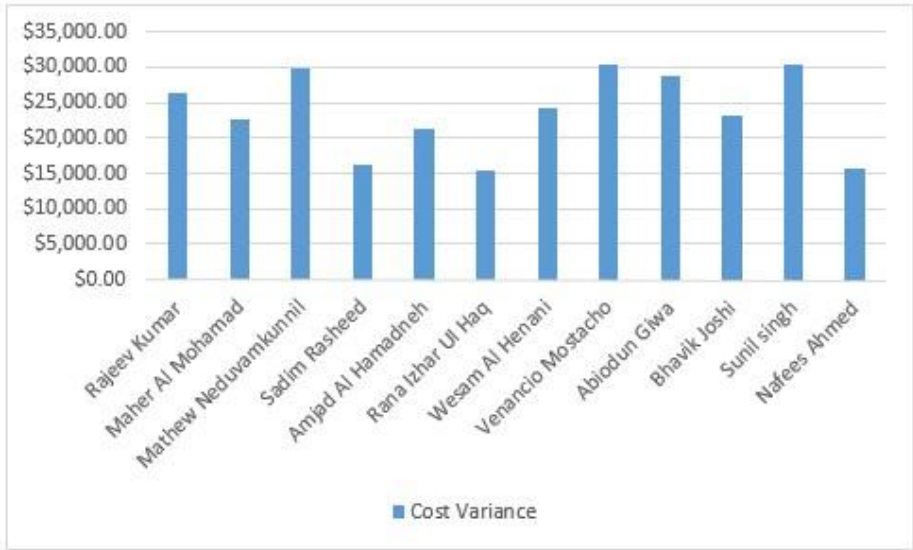
TASK COST VARIANCE

Cost variance for all top-level tasks in the project.



RESOURCE COST VARIANCE

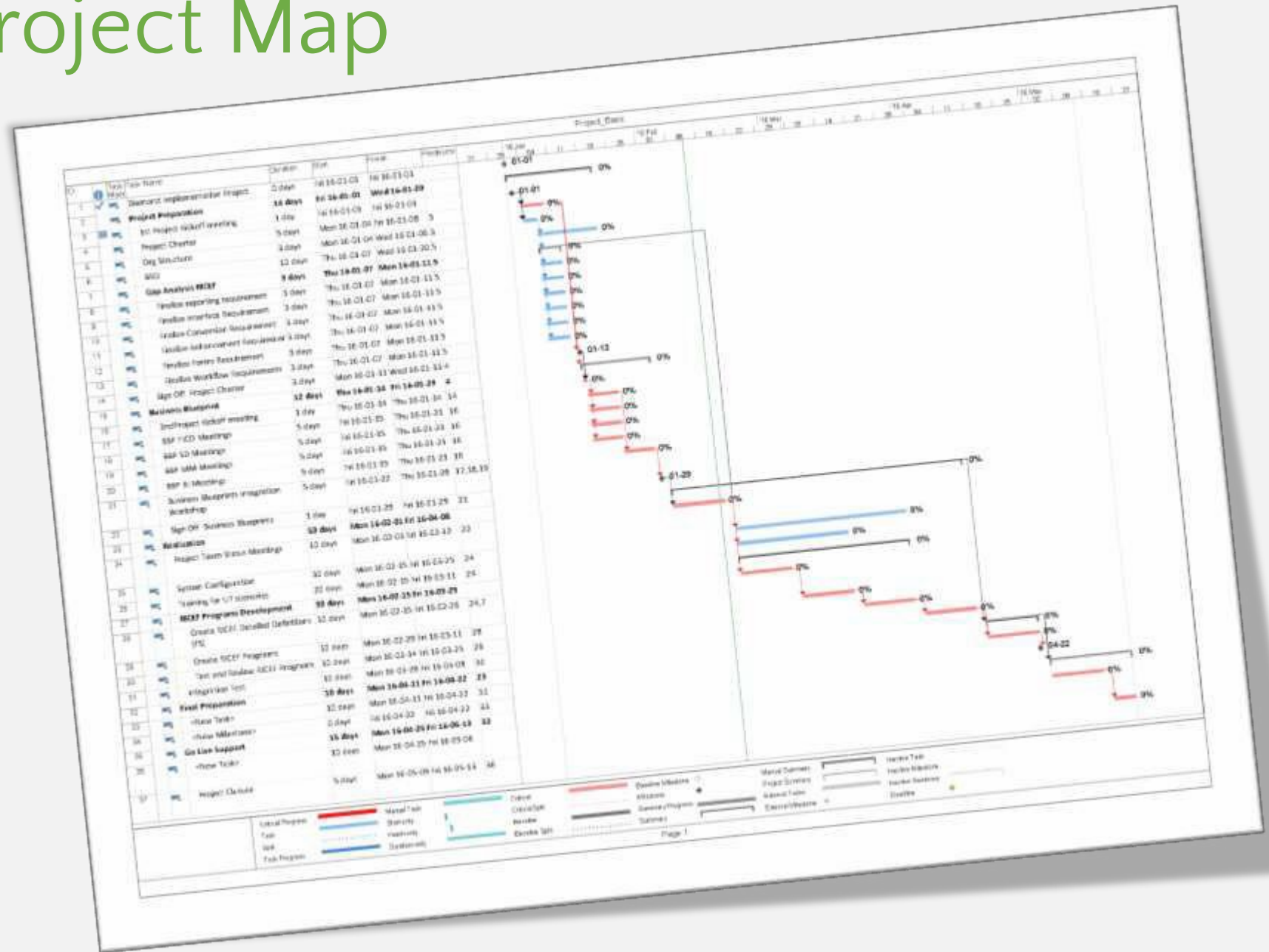
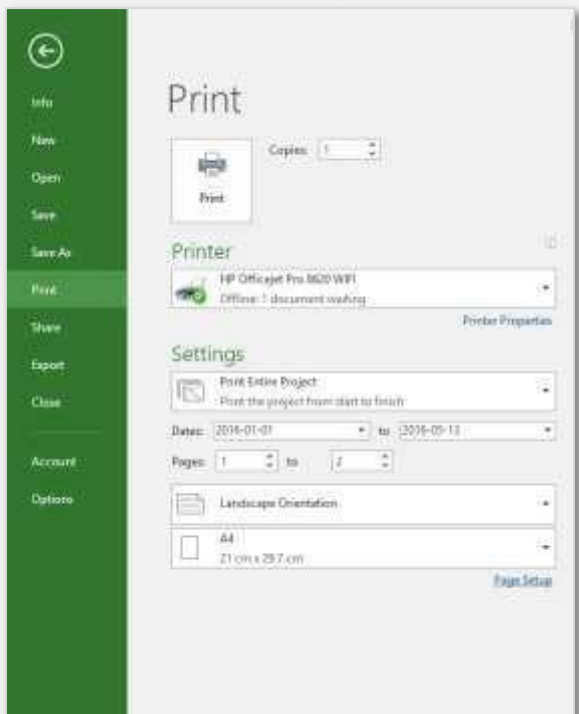
Cost variance for all the work resources.



Name	% Complete	Cost	Baseline Cost	Cost Variance
Diamond Implementation Project	100%	\$0.00	\$0.00	\$0.00
Project Preparation	0%	\$28,368.00	\$0.00	\$28,368.00
Business Blueprint	0%	\$22,680.00	\$0.00	\$22,680.00

Name	Cost	Baseline Cost	Cost Variance
Rajeev Kumar	\$26,320.00	\$0.00	\$26,320.00
Maher Al Mohamad	\$22,720.00	\$0.00	\$22,720.00
Mathew Neduvamkunnil	\$29,792.00	\$0.00	\$29,792.00
Sadim Rasheed	\$16,200.00	\$0.00	\$16,200.00
Amjad Al Hamadneh	\$21,280.00	\$0.00	\$21,280.00

Printing the Project Map



Thank You
