

‘Anita is a founder of the Body Shop’.

He says ...

0011 0010 1010 11 He **says** (that) Anita **is** a founder of the Body Shop.

He said ...

He **said** (that) Anita **was** a founder of the Body Shop.

‘She has a strong belief in practical aid’.

He says ...

He **says** (that) she **has** a strong belief in practical aid.

He said ...

He **said** (that) she **had** a strong belief in practical aid.

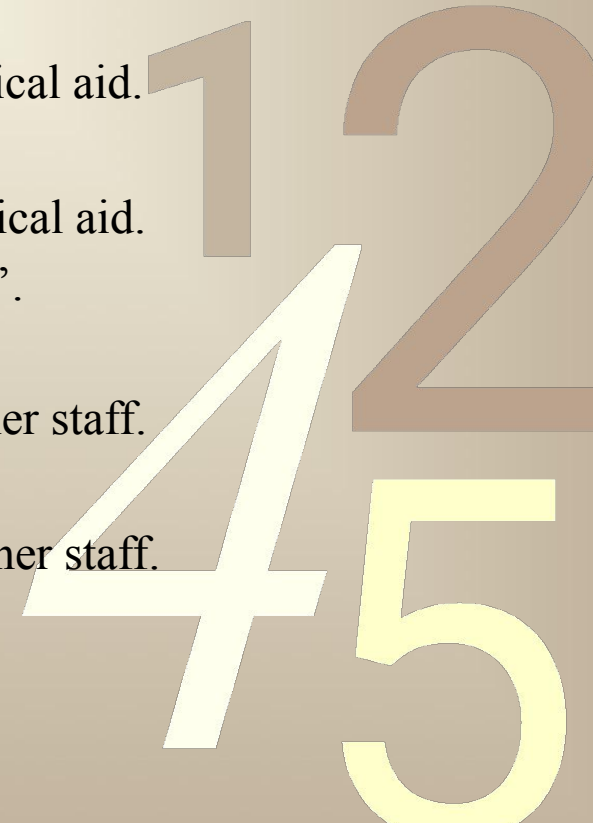
‘She displays a true attitude to her staff’.

He says ...

He **says** (that) she **displays** a true attitude to her staff.

He said ...

He **said** (that) she **displayed** a true attitude to her staff.



‘Anita can make a profit’.

He says ...

He says Anita **can** make a profit.

He said ...

He said Anita **could** make a profit.

‘Join her company’.

He says ...

He **says to** join her company.

He said ...

He **said to** join her company.

Don’t join her company!

He **says** / He **said not to** join her company.

‘Do you support them?’

He asks ...

He asks **if** we support them.

He asked ...

He asked **if** we supported **ed** them.

‘Did she support the Third World countries?’

He asks ...

He **asks if** she **supported** the Third World countries.

He asked ...

He **asked if** she **had supported** the Third World countries.



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‘What does she support?’

He asks ...

He **asks** what she **supports**.

He asked ...

He **asked** what she **supported**.

‘When did she found the company?’

He asks ...

He **asks** when she **founded** the company.

He asked ...

He **asked** when **she had founded** the company.

‘Anita would go abroad’.

He tells us ...

He **tells us** Anita **would** go abroad.

He told us ...

He **told us** Anita **would** go abroad.

She has had the company for 20 years.

He tells us ...

He **tells us** she **has had** the company for 20 years.

He told us ...

He **told us** she **had had** the company for 20 years.



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Indirect questions

‘What is your salary?’

Could you tell me ...

Could you tell me what your salary is?

I wonder...

I wonder what your salary is?

‘Why did you leave your previous job?’

I’d like to know ...

I’d like to know why you left your previous job.

How often did you go on business trips?

Tell me please ...

Tell me please how often you went on business trips.

What is your new boss like?

Do you mind if I ask you ...

Do you mind if I ask you what your new boss is like?

‘Are you happy with your present job?’

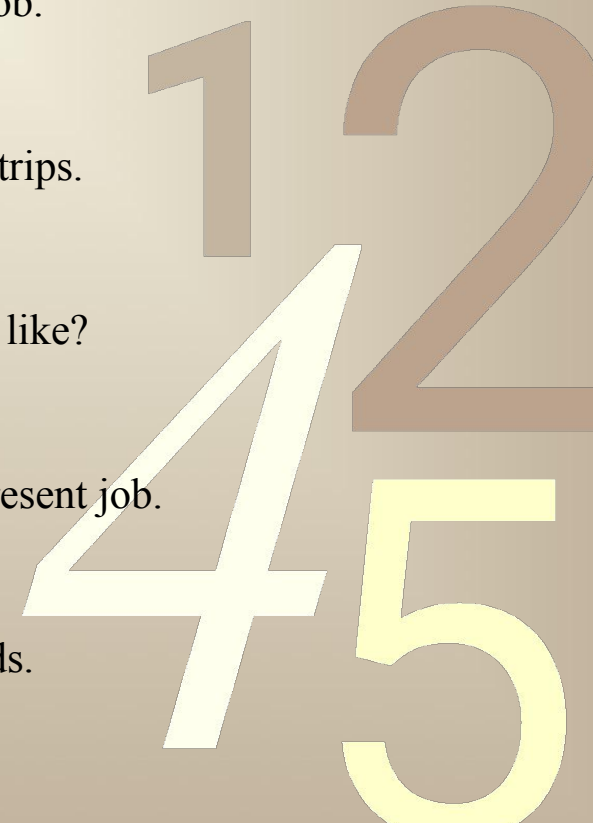
I’m interested to know ...

I’m interested to know if you are happy with your present job.

Can you work at weekends?

I can’t remember ...

I can’t remember if you can work at weekends.



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