

Managing an Event

Unit 4

Belbin's team roles

Dr R. Meredith Belbin:


- identified nine major roles in a team
- argued that teams that consist of members who play these roles work very well
- said an individual may play more than one role

The roles

- The coordinator
- Mature, confident, a good chairperson. Clarifies goals, promotes decision-making, delegates well
- The shaper
- Challenging, dynamic, thrives on pressure. The drive and courage to overcome obstacles.


The roles


- The plant
- The monitor evaluator
- The resource investigator
- The company worker
- The teamworker
- The Completer finisher
- The specialist

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- The plant
 - Creative ‘ideas’ person

 - The monitor evaluator
 - Someone who is shrewd and analytical, who can analyse problems and evaluate progress

 - The resources investigator
 - Is extrovert and good at making outside contacts and reporting developments outside the organisation

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- The implementer
 - Disciplined, reliable, conservative and efficient. Turns ideas into practical actions
 - The teamworker
 - Caring and very person orientated. Keeps the team together and improves communications within the team

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- The completer finisher
 - Painstaking, conscientious, anxious. Maintains momentum and ensures the completion of the task
 - The specialist
 - Single-minded, self starting, dedicated. Provides knowledge and skills in rare supply

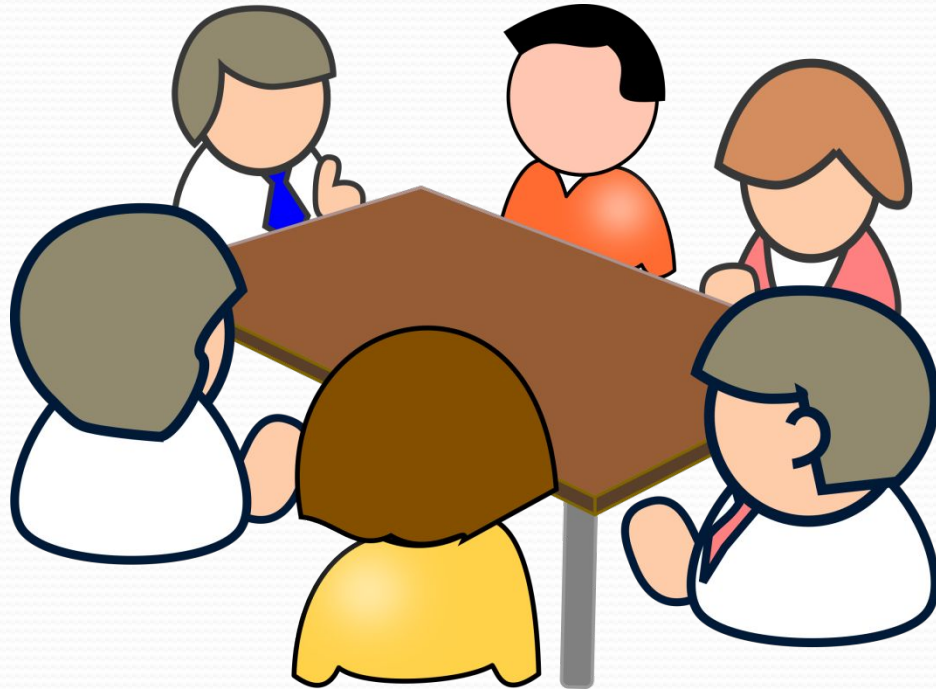
Establishing your team role

- Complete the analysis tool



Minutes sheet

- Clarification of use



Types of event

- Team meeting – who is taking the minutes?
- Brainstorm possible events
- Deciding on an event sheet
- Workable ideas sheet

