

HAVAL

NO.1 SUV brand in China

HAVAL

Short Presentation PP

Department: HR Department

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1. Understand current perimeter of the plant before SOP, define gaps.
2. Organize necessary measures to improve and ensure security in construction and equipment installation zones before SOP.

I had inspected of all perimeter of the Construction site, the Main office and the Dormitory.

I had visited several times the Construction site, the Main office and the Dormitory.

The processes and the territories requiring a special attention are revealed.

The number of guards is approved and increased.

New routes of patrol for guards are prepared and implemented.

Relocation of security container on Parking Lot 1-52 is carried out.

Had finished works on installation of the device blocking (pipe-rope) the road on Parking Lot 1-52.

The special lock on a ladder to the crane KoneCranes” is installed. Control of transfer of keys.

The lattice on a container window is installed (the storage location of expensive parts of RSB).

Installed two against thefts of a cover on machines in RSB zone. Had checked 12 checks Security Service Provider (Guards), including weekend and evening time shifts).

I developed and implemented the form of acceptance of transfer of the equipment on Security Service Provider (Guards).

Violation is revealed: in working hours guards had watched movies. this case had discussed with the private security company director.

Upon the revealed violations of SSP (Guards) the meeting with the Director of SSP is held, the revealed violations are eliminated.

The guards are punished.

2.1.

1. Understand HMMR plant layout and plan for the access and surveillance equipment.
2. Make proposal on the organization of the access and surveillance system.

I had understood of all perimeter of the Construction site, the Main office and the Dormitory.

I had watched the plan of installation of system of video surveillance.

I had visited several times the Construction site, the Main office and the Dormitory.

The processes and the territories requiring a special attention are revealed.

- the insufficient number of cameras (Surveillance system) on buildings of the Construction Site and around the Main office and the Dormitory.

(the solution - it is necessary to add 2 cameras around the Main office and add 12 cameras in buildings of the Construction`s site (budget), RASIC - IT Dept).

- two cameras purchased, are in an IT Department, will be established in till 18.05.2018.

- installation of cameras under my control.

Next step:

- it is necessary to increase the number of cameras by 12 pieces in premises of the plant. I prepare a presentation about it case.

Necessary to organize proper process of issue and receipt of admittance TouchMemoryCards.

- (the solution - to prepare and approve the Procedure (Regulations) of obtaining and delivery of admittance TouchMemoryCards, term of 14 days (budget),

- RASIC - Administration and IT Dept);

Necessary to actualisation and fixed updating of lists of the employees, visitors and vehicles arriving to the Main office and to the Construction site

- (RASIC - heads of all Depts and Administration).

I had inspected the current process of new employees (candidates) checks.

I developed and offered a form for filling before check of all new employees (candidates).

I had developed and deployed staff members loyalty verification and evaluation system (about Key Integrity positions).

I perform on a regular basis. I had checked 104 new employees. I got information on 8 candidates with a negative background (criminal records) – e o these candidates it is refused.

I had inspected the current process of contractor checks. For last period 13 our new and current partners were checked, and on one partner recommendations for decrease in risks are made.

For last period 1 partner is visited (LLS “Merkava”).

I had Defined areas for Security service contractor' s work.
I made, surveyed and analyzed of Guards service providers (21 Federal and Local Guards service providers) in Tula region and Central Russia.
I had developed proposal on organization of Guards provider work, and I had prepared Technical Task for tender.

I had developed proposal on organization of Commercial Secret,
and I had prepared Commercial Secret Regulation.