

# Software

Operating System

Applications

BIOS

# Applications

**Spreadsheet**

**Excel**

**Word**

**processor**

**Image editor**

**Photoshop**

**Presentation  
software**

**Power Point**

**Media player**

**Windows Media**

- **WORD PROCESSING** select text insert table  
paste into new document

- **IMAGE EDITING** touch up crop and rotate  
convert to grayscale

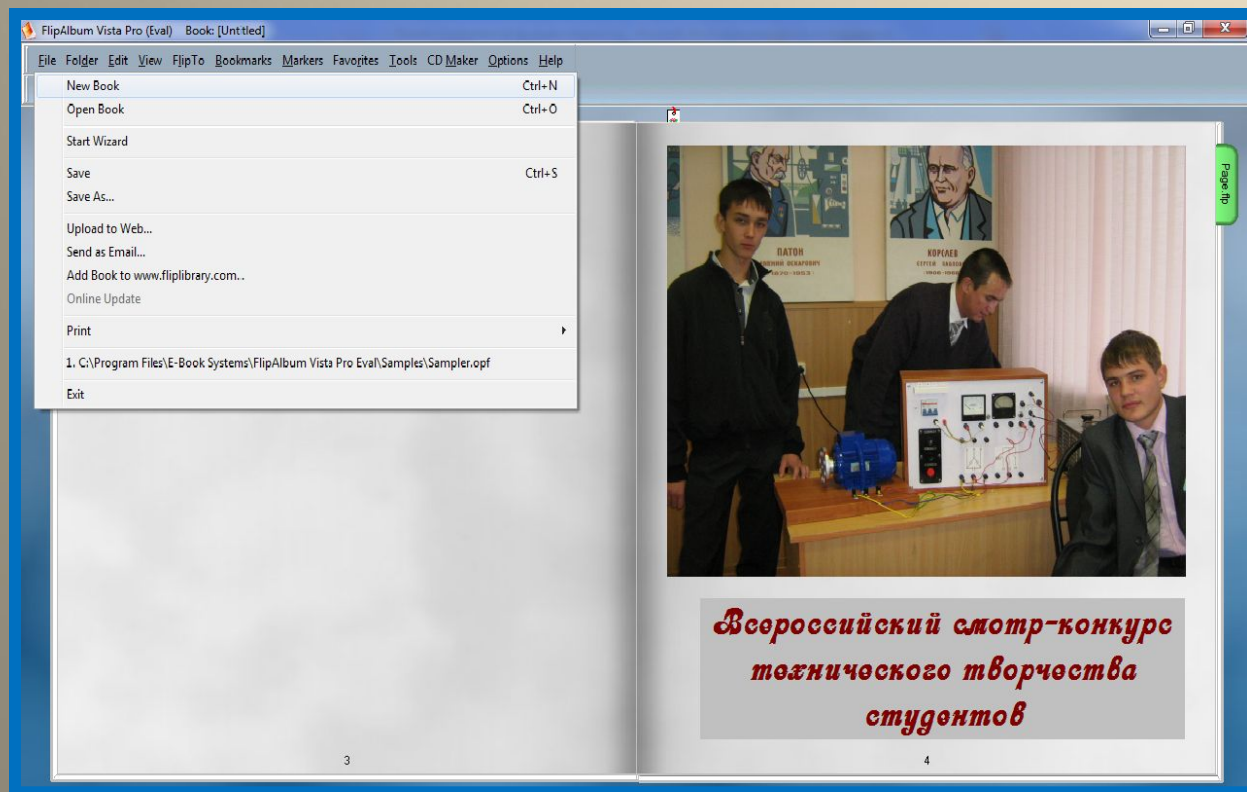
- **OPERATING SYSTEM** Graphical user Interface  
drop down menu the Windows family

- **PRESENTATION SOFTWARE** create presentation  
flip pages slide show of the album

# The 8<sup>th</sup> of December

# Presentation Software

## Flip Album



# Match the words on the left with the words on the right

cut and paste

application

customize your

page

close down an

some text

overview

the cursor

delete

click

move

desktop

right

page

# Useful words and word combinations

<b>mouse pointer</b>	<b>boot up</b>	<b>desktop background</b>	<b>left mouse button</b>
<b>click on the icon</b>	<b>delete a document</b>	<b>recycle bin</b>	<b>a shortcut</b>
<b>upload to Web</b>	<b>cut and paste</b>	<b>image editing</b>	<b>customize a desktop</b>
<b>select objects</b>	<b>drag and drop</b>	<b>display</b>	<b>hold the left mouse button</b>

File Folder Edit View FlipTo Bookmarks Markers Favorites Tools CD Maker Options Help

- New Book Ctrl+N
- Open Book Ctrl+O
- Start Wizard
- Save Ctrl+S
- Save As...
- Upload to Web...
- Send as Email...
- Add Book to www.fliplibrary.com...
- Online Update
- Print ▶
- 1. C:\Program Files\E-Book Systems\FliAlbum Vista Pro Eval\Samples\Sampler.cpf
- Exit



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технического творчества  
студентов***

New Book

Ctrl+N

Open Book

Ctrl+O

Start Wizard

Save

Ctrl+S

Save As...

Upload to Web...

Send as Email...

Add Book to [www.fliplibrary.com](http://www.fliplibrary.com)...

Online Update

Print

1. C:\Program Files\E-Book Systems\Fliplib Vista Pro Eval\Samples\Sampler.opf

Exit





Select Objects

Batch



Undo

Ctrl+Z

Redo

Ctrl+Y

Cut



Copy



Paste

Ctrl+V

Paste Special

Find...

Selection



Image Edit



Rotate



Size Change



Insert Annotation



Insert Multi-Media Object...

Insert Clip Art...

Insert Page



Delete Page



Page Properties...



Customize Contents...

Customize Index...

Overview

Contents

First Page

Index

Front Cover

Back Cover

Back

Forward

Left

Right

Page No...

File Name...

Flipping Control...

Auto Flipping

Slide Show

Create Theme

Flip to Bookmarked Page ▶

Add ▶

Remove ▶

Define Bookmark Style

Auto Size

Clear All Bookmarks

New Folder...

Open Folder...

Delete Folder...

Re-import Folder

Copy From...

Save As ▶

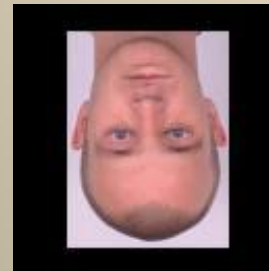
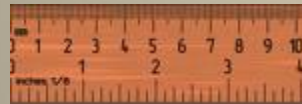
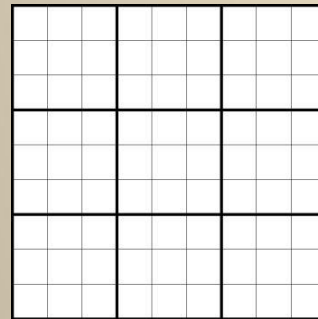
Move To ▶

Rename ▶

Delete ▶

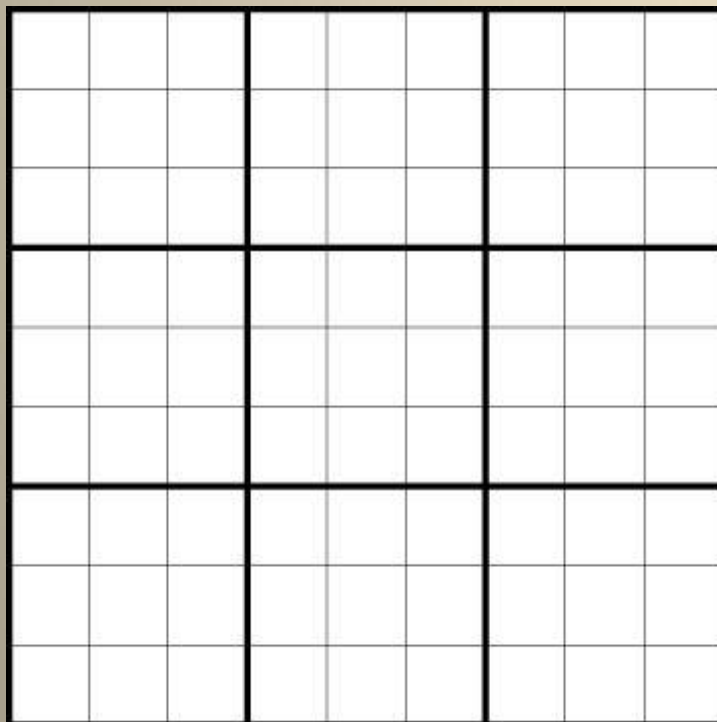
# Combine the picture and the word

CONTENTS	
Autumn Leaves	3
Creek	4
Desert Landscape	5
Dock	6
Forest	7
Forest Flowers	8
Frangipani Flowers	9
Garden	10
Green Sea Turtle	11
Humpback Whale	12
Oryx Antelope	13
Taco Toucan	14
Tree	15
Waterfall	16
Winter Leaves	17



bookmark wizard undo grid rotate redo content  
clip art thumbnail ruler frame folder

# Combine the picture and the word



grid



frame

## CONTENTS

Autumn Leaves	3
Creek	4
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Waterfall	16
Winter Leaves	17

**content**



**bookmark**



**undo redo**





**rotate**

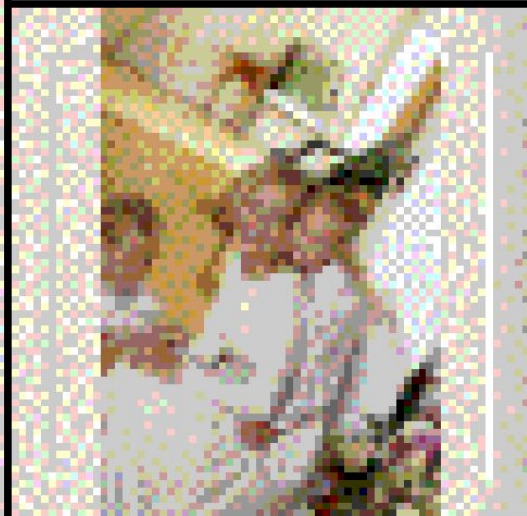
Wedding7



Wedding8

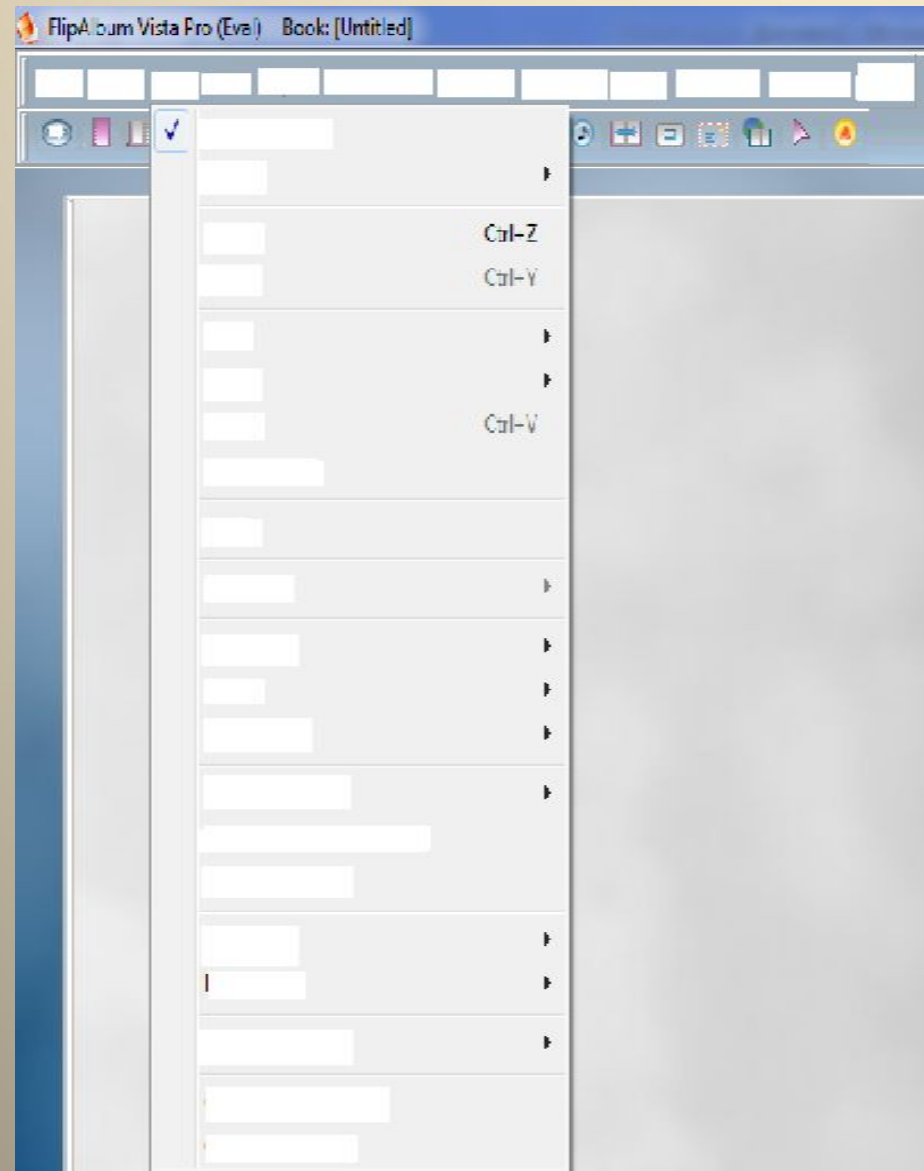
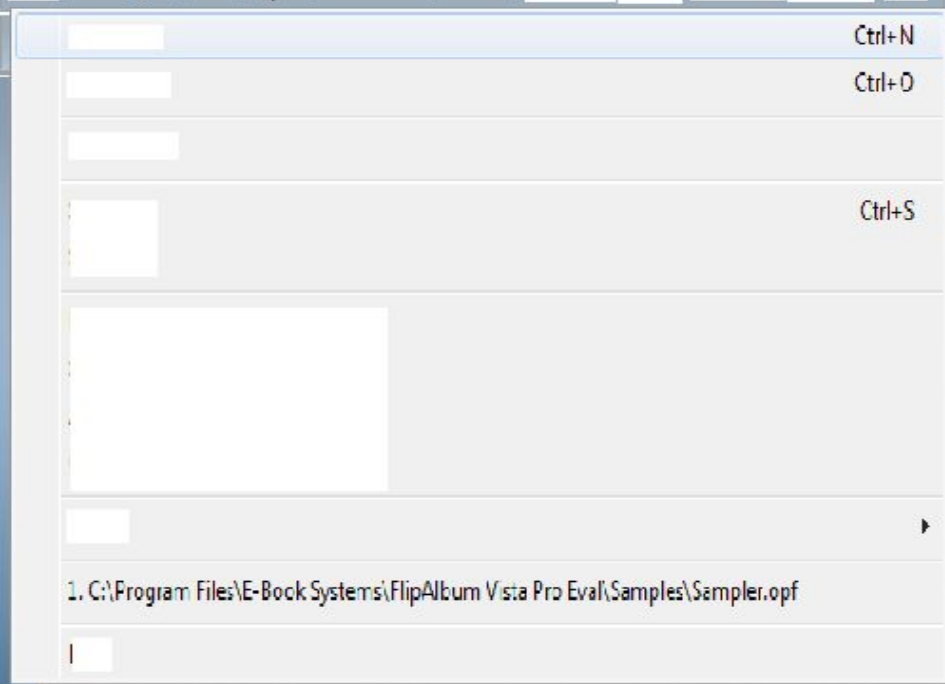


Wedding9



**thumbnail**

<b>flip</b>	<b>bookmark</b>	<b>wizard</b>
<b>add</b>	<b>batch</b>	<b>undo</b>
<b>upload</b>	<b>grid</b>	<b>paste</b>
<b>rotate</b>	<b>redo</b>	<b>properties</b>
<b>content</b>	<b>customize</b>	<b>clip art</b>
<b>entire</b>	<b>thumbnail</b>	<b>ruler</b>
<b>refresh</b>	<b>frame</b>	<b>tools</b>
<b>view</b>	<b>favorites</b>	<b>edit</b>
<b>image</b>	<b>insert</b>	<b>select</b>
<b>toolbar</b>	<b>binder</b>	<b>options</b>



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- 1. C:\Program Files\E-Book Systems\FliAlbum Vista Pro Eval\Samples\Sampler.cpf
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- Select Objects
- Eatch
- Undo Ctrl+Z
- Redo Ctrl+Y
- Cut
- Copy
- Paste Ctrl+V
- Paste Special
- Find...
- Selection
- Image Edit
- Rotate
- Size Change
- Insert: Annotation
- Insert: Multi-Media Object...
- Insert: Clip Art...
- Insert: Page
- Delete Page
- Page Properties...
- Customize Contents...
- Customize Index...



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Режим выбора Объектов

Пакетные Операции ▶

Отменить изменения

Ctrl+Z

Вернуть изменения

Ctrl+Y

Вырезать ▶

Копировать ▶

Вставить

Ctrl+V

Специальная вставка

Найти...

Выбранный Объект

Редактировать Изображение ▶

Повернуть ▶

Изменение размера ▶

Вставить Комментарий ▶

Вставить Объект Multi-Media...

Вставить Clip Art...

Вставить Страницу ▶

Удалить Страницу ▶

Свойства Страницы... ▶

Модифицировать Содержание...

Модифицировать Индекс...



Page.flip

- Zoom ▶
- Information ▶
- Entire Book ▶
- Left Page ▶
- Right Page ▶
- Thumbnail Size ▶
- Sort Pages ▶
- File Type Filter
- Show Grid
- Show Ruler
- Stop
- Refresh F5
- Toolbar
- Window Frame F2



**I**  
IMG\_3026, 3  
IMG\_3583, 7

**P**  
Page, 5  
Page1, 4





- Увеличить ▶
- Показать Информацию ▶
- Весь Альбом ▶
- Левая Страница ▶
- Правая Страница ▶
- Размер Эскизов ▶
- Сортировать Страницы ▶
- Фильтр Типов файлов
- Отображать Сетку
- Отображать Линейки
- Остановить
- Обновить F5
- Панель Инструментов
- Обрамление Окна F2





- Book Binder ▶
- Enable Background Music
- Set Flipping Speed
- Set Auto Flipping...
- Set Slide Show...
- Set Theme
- Set Book Options
- Set Preferences
- Refresh Thumbnails
- Clear History

Page 1/1



# INDEX

26, 3  
83, 7

Page, 5  
Page1, 4

# Insert cut words

1. Press any .....on the keyboard or click the left mouse on the album to stop the auto.....
  2. Click **Options** on the menu.....
  3. Click **Slide Show** to start the.....
  4. To stop the slide show, simply click on the screen and select **Exit** on the pop-up.....
  5. Click **Left Page** to add a .....on the left-hand page or **Right Page** to add a bookmark on the right-hand page.
  6. The bookmark is removed from the selected.....
- bar, key, slide show, menu, flipping, bookmark, page

**What did we do?**  
**What new words have you learnt?**  
**What was new for you?**  
**What impressed you best of all?**  
**What didn't you like?**



# Home task

«5» -make up crossword

«4» -retell the text

«3» -learn by heart new words

