

# New CCC user guide

2017.5

Overseas Service Planning Team

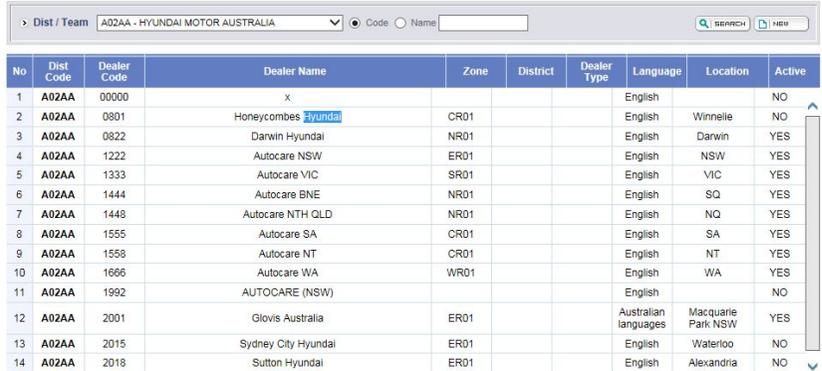
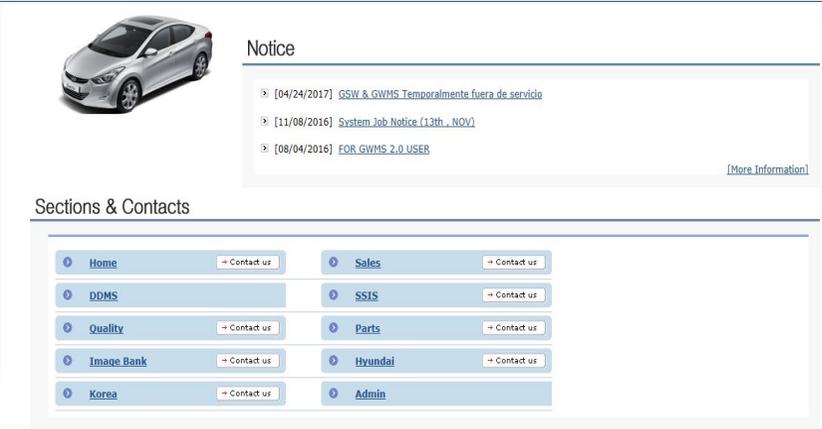
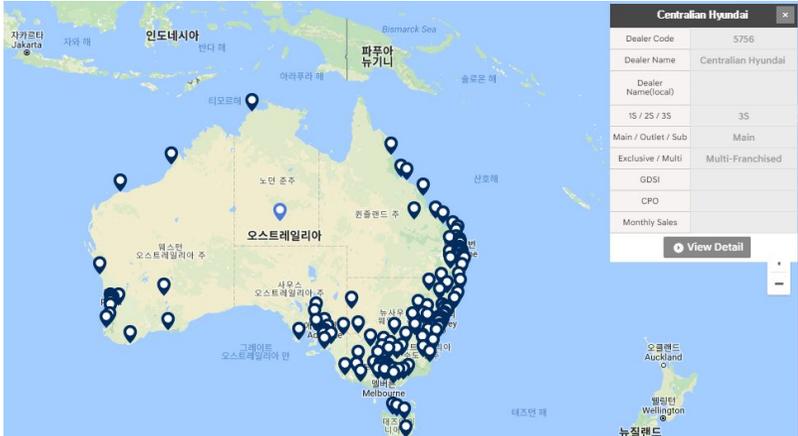
Purpose  
of  
renewal

- ❖ In order to improve usability and strengthen security of previous CCC.
- ❖ To share location-based dashboards of Hyundai global service operation.

Major  
changes

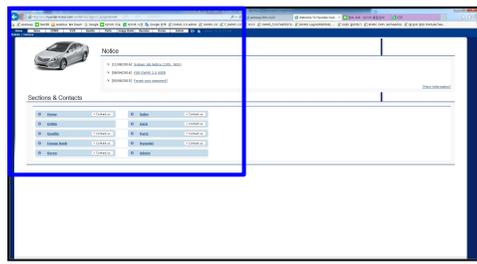
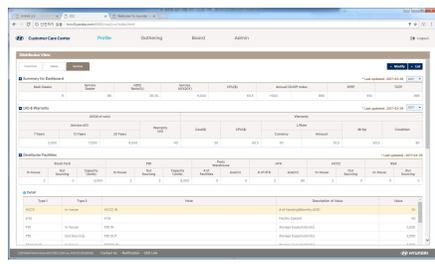
|                           | Previous CCC   | New CCC   |
|---------------------------|--|---|
| Present status management | <ul style="list-style-type: none"> <li>• Lack of distributor and dealer information<br/>- Minimal information such as name and address.</li> <li>• No dashboards</li> <li>• No survey feature</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Various distributors and dealers information</b><br/>- New CCC will be an alternative of e-mail survey, collecting information of distributors and dealers regarding service capabilities and activities.</li> <li>• <b>Location-based dashboards</b><br/>- Users can see significant index on the Google map.</li> <li>• <b>Web- based survey feature</b></li> </ul> |
| User management           | <ul style="list-style-type: none"> <li>• Difficult user management</li> <li>• Weak security</li> <li>• Complex user authority structure</li> </ul>   | <ul style="list-style-type: none"> <li>• <b>Adapted e-mail ID to verify users</b></li> <li>• <b>Adapted OTP system for administrators</b></li> <li>• <b>Simple user authority structure</b></li> </ul>  |
| System infra              | <ul style="list-style-type: none"> <li>• Supports IE browser only</li> <li>• Slow connection speed</li> </ul>  | <ul style="list-style-type: none"> <li>• <b>Supports various web browsers</b></li> <li>• <b>Accelerated network service</b></li> </ul>  |
| URL                       | Http://ccc.hyundai-motor.com   | Https://ccc.hyundai.com   |

# II . Major changes (Information management)

|             | Previous CCC   | New CCC  |            |                 |            |                       |            |                       |             |   |   |   |   |   |        |   |  |  |   |   |
|-------------|--|--|------------|-----------------|------------|-----------------------|------------|-----------------------|-------------|---|---|---|---|---|--------|---|--|--|---|---|
| Profile     | <ul style="list-style-type: none"> <li>Only a list of distributors and dealers with minimal information available</li> </ul> <p><b>Dealer Info.</b></p>  | <ul style="list-style-type: none"> <li>Various information of distributors and dealers available</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>General profile</th> <th>Major KPIs</th> <th>Market volume</th> <th>Facilities</th> <th>Personnel information</th> </tr> </thead> <tbody> <tr> <td>Distributor</td> <td>○</td> <td>○</td> <td>○</td> <td>○</td> <td>○</td> </tr> <tr> <td>Dealer</td> <td>○</td> <td></td> <td></td> <td>○</td> <td>○</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>New CCC will manage significant information of distributors and dealers which HMC requests to update periodically via e-mail. It will help gather tasks and share results between users in real time.</li> </ul> |            | General profile | Major KPIs | Market volume         | Facilities | Personnel information | Distributor | ○ | ○ | ○ | ○ | ○ | Dealer | ○ |  |  | ○ | ○ |
|             |  | General profile  | Major KPIs | Market volume   | Facilities | Personnel information |            |                       |             |   |   |   |   |   |        |   |  |  |   |   |
| Distributor | ○  | ○  | ○          | ○               | ○          |                       |            |                       |             |   |   |   |   |   |        |   |  |  |   |   |
| Dealer      | ○  |  |            | ○               | ○          |                       |            |                       |             |   |   |   |   |   |        |   |  |  |   |   |
| Dash board  | <ul style="list-style-type: none"> <li>Only has a Single Sign-On (SSO) feature</li> </ul>   | <ul style="list-style-type: none"> <li>Location-based dashboard (Google map)</li> </ul>    |            |                 |            |                       |            |                       |             |   |   |   |   |   |        |   |  |  |   |   |

# II . Major changes (User management)

|                      | Previous CCC  | New CCC               |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
|----------------------|---|-----------------------|-----------------------|-----------------------|-----------------------|---------------|--------------|------------------|--------------|-----------------------|-----------------|-----------------------|--------------|---------------------|-----------------------|--------------|-----------------|--------------|----------------------|-----------------|-----------------------|--------------|-----------------------|--------------|--------------|-----------------------|--------------|--------------|-----------------|----------------|----------------|---|---|-----------------------|---|---------------|-----------------------|---|---|---|--|------|------|--------------|------------|---------------|-------------|----------------|-------------|---|---|---|---|------------|---|---|---|---|----------------------|-------------|-----------------------|---|---|---|------------|-----------------------|---|---|---|----------------|----------------|-----------------------|---|-----------------------|---|---------------|-----------------------|---|---|---|
| User                 | <table border="1"> <thead> <tr> <th>Task</th> <th>User</th> <th>Dist. Admin.</th> <th>Dist. User</th> <th>Dealer Admin.</th> <th>Dealer User</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Create Account</td> <td>Dealer user</td> <td><input type="radio"/></td> <td>X</td> <td><input type="radio"/></td> <td>X</td> </tr> <tr> <td>Dist. user</td> <td><input type="radio"/></td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td rowspan="2">Approve Applications</td> <td>Dealer user</td> <td><input type="radio"/></td> <td>X</td> <td><input type="radio"/></td> <td>X</td> </tr> <tr> <td>Dist. user</td> <td><input type="radio"/></td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td rowspan="2">Manage Profile</td> <td>Dealer profile</td> <td><input type="radio"/></td> <td>X</td> <td><input type="radio"/></td> <td>X</td> </tr> <tr> <td>Dist. profile</td> <td><input type="radio"/></td> <td>X</td> <td>X</td> <td>X</td> </tr> </tbody> </table> <p>※ Distributor admin. can give admin. authorities to other distributor users.</p> | Task                  | User                  | Dist. Admin.          | Dist. User            | Dealer Admin. | Dealer User  | Create Account   | Dealer user  | <input type="radio"/> | X               | <input type="radio"/> | X            | Dist. user          | <input type="radio"/> | X            | X               | X            | Approve Applications | Dealer user     | <input type="radio"/> | X            | <input type="radio"/> | X            | Dist. user   | <input type="radio"/> | X            | X            | X               | Manage Profile | Dealer profile | <input type="radio"/>   | X | <input type="radio"/> | X | Dist. profile | <input type="radio"/> | X | X | X | <table border="1"> <thead> <tr> <th>Task</th> <th>User</th> <th>Dist. Admin.</th> <th>Dist. User</th> <th>Dealer Admin.</th> <th>Dealer User</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Create Account</td> <td>Dealer user</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td>Dist. user</td> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td rowspan="2">Approve Applications</td> <td>Dealer user</td> <td><input type="radio"/></td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td>Dist. user</td> <td><input type="radio"/></td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td rowspan="2">Manage Profile</td> <td>Dealer profile</td> <td><input type="radio"/></td> <td>X</td> <td><input type="radio"/></td> <td>X</td> </tr> <tr> <td>Dist. profile</td> <td><input type="radio"/></td> <td>X</td> <td>X</td> <td>X</td> </tr> </tbody> </table> <p>※ Only regional HQ and HMC administrators can give admin. authorities to distributor users.</p> | Task | User | Dist. Admin. | Dist. User | Dealer Admin. | Dealer User | Create Account | Dealer user | X | X | X | X | Dist. user | X | X | X | X | Approve Applications | Dealer user | <input type="radio"/> | X | X | X | Dist. user | <input type="radio"/> | X | X | X | Manage Profile | Dealer profile | <input type="radio"/> | X | <input type="radio"/> | X | Dist. profile | <input type="radio"/> | X | X | X |
|                      | Task  | User                  | Dist. Admin.          | Dist. User            | Dealer Admin.         | Dealer User   |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
|                      | Create Account  | Dealer user           | <input type="radio"/> | X                     | <input type="radio"/> | X             |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
|                      |   | Dist. user            | <input type="radio"/> | X                     | X                     | X             |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
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| Manage Profile       | Dealer profile  | <input type="radio"/> | X                     | <input type="radio"/> | X                     |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
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| Authority            | <p>• It is mandatory to insert authority codes of each systems for access to linked systems.</p> <table border="1"> <thead> <tr> <th>System</th> <th>Biz Group</th> <th>Sys Group</th> </tr> </thead> <tbody> <tr> <td>Home [01-00-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>Sales [02-00-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>DDMS [03-00-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>CV SALES [04-00-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>SSIS [05-00-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>DDMS [05-01-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>GSW [05-02-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>HCA [05-03-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> <tr> <td>GWMS [05-04-00]</td> <td>-- SELECT --</td> <td>-- SELECT --</td> </tr> </tbody> </table>  | System                | Biz Group             | Sys Group             | Home [01-00-00]       | -- SELECT --  | -- SELECT -- | Sales [02-00-00] | -- SELECT -- | -- SELECT --          | DDMS [03-00-00] | -- SELECT --          | -- SELECT -- | CV SALES [04-00-00] | -- SELECT --          | -- SELECT -- | SSIS [05-00-00] | -- SELECT -- | -- SELECT --         | DDMS [05-01-00] | -- SELECT --          | -- SELECT -- | GSW [05-02-00]        | -- SELECT -- | -- SELECT -- | HCA [05-03-00]        | -- SELECT -- | -- SELECT -- | GWMS [05-04-00] | -- SELECT --   | -- SELECT --   | <p>• CCC only shares ID with linked systems. Users will be given a default authority based on their jobs and roles.<br/>         ※ But, distributor admin. should set GWMS authority code as done before.</p> |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
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| Home [01-00-00]      | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| Sales [02-00-00]     | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| DDMS [03-00-00]      | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| CV SALES [04-00-00]  | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| SSIS [05-00-00]      | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| DDMS [05-01-00]      | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| GSW [05-02-00]       | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| HCA [05-03-00]       | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |
| GWMS [05-04-00]      | -- SELECT --  | -- SELECT --          |                       |                       |                       |               |              |                  |              |                       |                 |                       |              |                     |                       |              |                 |              |                      |                 |                       |              |                       |              |              |                       |              |              |                 |                |                |   |   |                       |   |               |                       |   |   |   |  |      |      |              |            |               |             |                |             |   |   |   |   |            |   |   |   |   |                      |             |                       |   |   |   |            |                       |   |   |   |                |                |                       |   |                       |   |               |                       |   |   |   |

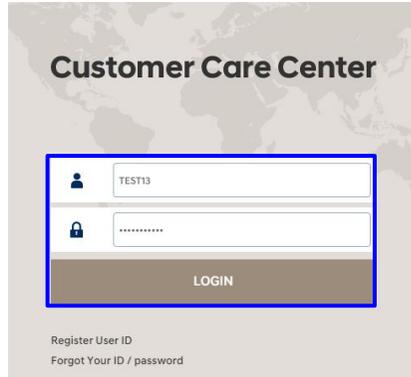
|             | Previous CCC   | New CCC   |
|-------------|--|---|
| Web browser | <ul style="list-style-type: none"> <li>• Supports IE and optimized 8.0 version only</li> </ul>  <ul style="list-style-type: none"> <li>• Only one part of screen is used with fixed screen resolution (1024*768)</li> </ul>  | <ul style="list-style-type: none"> <li>• Supports various web browsers (HTML5 standard)</li> </ul>  <ul style="list-style-type: none"> <li>• Full screen is utilized with flexible screen resolutions</li> </ul>  |
| CDN service | <ul style="list-style-type: none"> <li>• Slow network connection due to long physical distance between user and server</li> </ul>   | <ul style="list-style-type: none"> <li>• Accelerated network connection with CDN service - CDN service has over 1,000 edge servers.</li> </ul>   |

# III. User guide (For all users who have old CCC ID)

## ■ Changing your ID

- Existing users must change the previous ID to an e-mail

- ID. ■ Step 1: Access new CCC (<https://ccc.hyundai.com>).
- Step 2: Login with previous ID and password.



- Step 3: Enter your e-mail address in ID text box and click “Check ID”. If your e-mail is available click “Submit”.

**User Registration - First Login** [X]

\* Please Input E-mail address you wish to use for the new CCC. We use and an E-mail address as an ID in the new CCC. [Submit]

|                 |                              |            |           |
|-----------------|------------------------------|------------|-----------|
| ID              | ahmad @ yahoo.com [Check ID] | First Name | T         |
|                 |                              | Last Name  | EST123456 |
| Position/ Title | I                            | Language   |           |
| User Type       | O                            | Access IP  |           |
| Organization    | M/East & Africa Afghanistan  |            |           |
| Job             | ETC                          | Role       | User      |

- If you want to limit access IP to one computer then input IP in this box. (Administrator only)

e.g., Specific IP: 68.8.1.1 /  
IP range: 68.8.1.0  
(68.8.1.1~68.8.1.255) /  
Unrestricted IP: 0.0.0.0

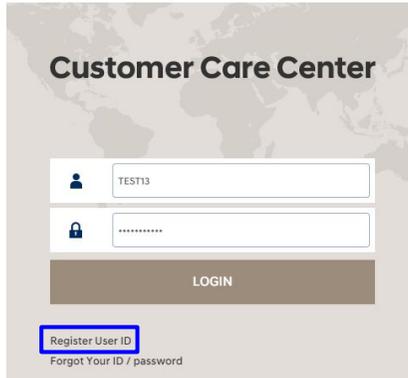
- ※ We recommend you to use an official e-mail address instead of a private e-mail address. (e.g., test@hyundaifr.com)
- ※ If you are an user of Online-HTA, your e-mail address should be same as the Online-HTA's e-mail ID for Single Sign-On.
- ※ As diagnosis device is linked to CCC ID, you must log in with the changed ID after changing the CCC ID.

- After you change the ID on CCC website, the changed information may not be applied to the diagnosis device immediately.

Thus, if you fail to log in within 30 minutes after the change, try to login with the previous ID. (Applied device: GDS, GDS Mobile, PC Manager, J2534)

## ■ Creating a new account (1/2)

- Step 1: Access new CCC (<https://ccc.hyundai.com>).
- Step 2: Click “Register User ID”.



**! DO NOT REGISTER NEW ACCUNDT IF YOU HAVE PREVIOUS ID.  
EXISTING USER ONLY NEED TO CHANGE ID PROCESS THAT MENTIONED ON PREVIOUS PAGE.**

- Step 3: Select the region and distributor you belong to.

Please select your organization

- Step 4: Read the user agreement and terms carefully and select the check boxes if you agree.

### User Agreement

### Consent to Collect and Use Personal Information

## ■ Creating a new account (2/2)

- Step 5: Fill in the application and submit it to the distributor administrators.

① Enter your e-mail address in the ID text box and click “Check ID”.

- If someone else is already using that e-mail address, you will see an error message as below. In this case, please contact

the regional service team of HMC.

@

This ID is already in use.

② In the Memo box, enter your work address (distributor/dealer code and name) and type of your job.

**Registration**

|                 |                      |  |  |                      |   |
|-----------------|----------------------|--|--|----------------------|---|
| ①               | ID                   | <input type="text" value="test"/> @ <input type="text" value="test.com"/> <input type="button" value="Check ID"/>  | Password   | <input type="text"/> |   |
|                 |                      | ID available.  |  |                      | * 8~20 alphanumeric codes (incl. special character; !, #, etc.)<br>* Password strength must meet 'Green' level. |
|                 | First Name           | <input type="text"/>   |  | Password Confirm     | <input type="text"/>  |
|                 | Last Name            | <input type="text"/>   |  |                      |   |
| Position/ Title | <input type="text"/> | Organization   | Asia_Pacific <input type="button" value="v"/> A02AA-AUSTRALIA <input type="button" value="v"/>   |                      |   |
| ②               | Memo                 | [Sample 1]<br>Dear administrator.<br>I need an authority of GWMS to submit claims. Please give me its authority.<br>- Dealer code : A001<br>- Dealer name : Right here, Right care Hyundai motor<br>- Dealer Address : 231 Yangjae, Seocho, Seoul, Korea<br>- Job : Warranty clerk<br>Regards. | [Sample 2]<br>Dear administrator.<br>I need to access to GWMS and GSW. Please give me their authorities.<br>- Distributor code : A02AA<br>- Department : Warranty team<br>Regards. |                      |   |

- Step 6: An approval e-mail will be sent to you when an administrator of the parent organization approves the submitted application.

## ■ Applications approval and user management (1/2)

- Step 1: Search an application list on the user management screen (Admin → User Administration → User management).

The screenshot shows the 'User Management' interface. At the top, there are search filters for ID, Name, Organization (Asia\_Pacific), District, Dealer, Job, Role, and Status. A search button is on the right. Below the filters is a table of users. The first row is highlighted in yellow. The 'Status' dropdown menu is open, showing options: select, Active, Inactive, New account requested (highlighted), and Withdrawn. Buttons for 'Add Row', 'PASSWORD RESET', and 'EXCEL' are visible.

| No | Region       | Distributor   | District | Dealer       | Name                    | Job     | Role | Status        |
|----|--------------|---------------|----------|--------------|-------------------------|---------|------|---------------|
| 1  | Asia_Pacific | HYUNDAI MOTOR |          | Ryde Hyundai | test first name test la | Service | User | New account r |

- Step 2: Select user type, organization, job and role and change the account status.
  - If you want to limit access IP to one computer then input IP in this box. (Administrator only)  
e.g., Specific IP: 68.8.1.1 / IP range: 68.8.1.0 (68.8.1.1~68.8.1.255) / [Unrestricted IP: 0.0.0.0](#)

The screenshot shows the user registration form. Fields are highlighted in blue: ID (bmr26), Account Status (New account requested), User Type (Dealer), Organization (Asia\_Pacific, A02AA\_AUSTR, unmapping (AC), 2113\_Ryde Hyu), Job (Service), Role (User), and Access IP (0,0,0,0). The form also includes fields for First Name, Last Name, Position/ Title, Password, Password Confirm, and Language.

|                 |                 |             |                  |   |
|-----------------|-----------------|-------------|------------------|---|
| ID              | bmr26           | @ naver.com | Account Status   | New account requested   |
| First Name      | test first name |             | Password         | .....   |
| Last Name       | test last name  |             |                  | * 8-20 alphanumeric codes (incl. special character: !, #, etc.)<br>* Password strength must meet 'Green' level. |
| Position/ Title | manager         |             | Password Confirm | .....   |
| User Type       | Dealer          |             |                  | PASSWORD RESET  |
| Organization    | Asia_Pacific    | A02AA_AUSTR | unmapping (AC)   | 2113_Ryde Hyu   |
| Job             | All             | Sales       | Service          | ETC   |
| Role            | Admin           | User        |                  |   |
| Access IP       | 0,0,0,0         |             | Language         | Browser Default   |

## ■ Applications approval and user management (2/2)

- Step 3: Control authority or access permission to linked systems.

| System | Authority                  |
|--------|----------------------------|
| GWMS   | 504_DealerManager(Service) |
| GQIS   | YES                        |
| HGSI   | NO                         |

- The reference of user's authority

| User Type   | Job     | Role  | GSW  | GQIS                      | HGSI | Online-HTA    | GWMS                          |
|-------------|---------|-------|--|---------------------------|------|---------------|-------------------------------|
| Distributor | All     | Admin | ○  | Yes/No                    |      | Only SSO      | Previous authority code       |
|             |         | User  | ○  |                           |      |               |                               |
|             | Sale    | Admin | X  |                           |      |               |                               |
|             |         | User  | X  |                           |      |               |                               |
|             | Service | Admin | ○  |                           |      |               |                               |
|             |         | User  | ○  |                           |      |               |                               |
|             | Etc.    | Admin | X  |                           |      |               |                               |
|             |         | User  | ○  |                           |      |               |                               |
| Dealer      | All     | Admin | ○  |                           |      |               |                               |
|             |         | User  | ○  |                           |      |               |                               |
|             | Sale    | Admin | X  |                           |      |               |                               |
|             |         | User  | X  |                           |      |               |                               |
|             | Service | Admin | ○  |                           |      |               |                               |
|             |         | User  | ○  |                           |      |               |                               |
|             | Etc.    | Admin | X  |                           |      |               |                               |
|             |         | User  | ○  |                           |      |               |                               |
| Note        |         |       | Basic authority  | Control access permission |      | Only share ID | Set specific authority in CCC |
|             |         |       | Each systems have authority management features in individual systems. |                           |      |               |                               |

## ■ Creating a new dealer code

- Step1: Add a row and enter the dealer code and name first.

**Dealer**

Organization: Asia\_Pacific | A07AA\_CHINA | Dealer |  Show inactive dealers  
 Dealer Type: all | Tag:

|   | No. | Dealer Code                               | Dealer Name                                | 1S/2S/3S | Main/sublet/Outlet | No. of Stalls | No. of Technician | No. of service Advisor | Active | Terminate D |
|---|-----|---|--|----------|--------------------|---------------|-------------------|------------------------|--------|-------------|
| - |     | <input style="width: 80px;" type="text"/> | <input style="width: 100px;" type="text"/> |          |                    |               |                   |                        |        |             |

- Step 2: Fill in the general information of the new dealer.

**Dealer View**

■ Dealer Information \* Last updated : 2017-05-25

|                         |   |                |                     |
|-------------------------|---|----------------|---------------------|
| Region                  | Asia_Pacific                            | Distributor    | HYUNDAI CHINA - CBU |
| Dealer Name ( English ) | test                                    | Establishment  | 2017-05-25          |
| Dealer Name ( Local )   |   | Dealer Code    | TEST                |
| District Code           | unmapping (A02AA)                       | Zone Code      |                     |
| Address                 | <input type="button" value="Map View"/> | Dealer Group   |                     |
| 1S/2S/3S                |   | Facility       | Showroom Size 0     |
| Main/Outlet/Sub         |   |                | Workshop Size 0     |
| Exclusive/Multi         |   |                | Displayed Vehicle 0 |
| Owned/Independently     |   |                | Test Vehicle 0      |
| Active / InActive       | Inactive                                | Terminate Date |                     |

## ■ Managing multiple languages

- User's default language will be set by its operating system in the computer. If there is no translation data then English will be shown as a default. Administrator can modify 25 kinds of languages that MS Windows supports. (Admin  System code  System Lang)

**System Lang**

Label Type:  Lang CD:  Label ID:  Label Name:

| Label Type | Menu                 | Label Name                                | Use | Modify                 |
|------------|----------------------|---|-----|------------------------|
| Menu       | MAIN                 |   | Y   |                        |
| Menu       | DashBoard            | <input type="text" value="لوحة القيادة"/> | Y   | TESTADM_51@autoway.cor |
| Menu       | Profile              |   | Y   |                        |
| Menu       | Distributor          | لوحة القيادة                              | Y   | TESTADM_51@autoway.cor |
| Menu       | Distributor          | لوحة القيادة                              | Y   | TESTADM_51@autoway.cor |
| Menu       | Distributor View     |   | Y   |                        |
| Menu       | Distributor Create   |   | Y   |                        |
| Menu       | Distributor Map      |   | Y   |                        |
| Menu       | Dealer               |   | Y   |                        |
| Menu       | Dealer               |   | Y   |                        |
| Menu       | Dealer View          |   | Y   |                        |
| Menu       | Dealer Create        |   | Y   |                        |
| Menu       | Dealer Map           |   | Y   |                        |
| Menu       | Gathering            |   | Y   |                        |
| Menu       | Sales                |   | Y   |                        |
| Menu       | Dealer Network Admin |   | Y   |                        |
| Menu       | Dealer Network       |   | Y   |                        |
| Menu       | Competitor Admin     |   | Y   |                        |
| Menu       | Competitor           |   | Y   |                        |
| Menu       | CPO Admin            |   | Y   |                        |

## ■ Managing dealer profile

- All administrators can update their dealer profiles. Administrators should update the profiles when there are any changes in the dealers' status. (If you want to upload many dealer profiles, fill in this form  and send it to the regional service team of HMC.)

| Attribute       | Additional explanation  |                       |                       |    |    |       |                       |  |                       |         |                       |                       |  |               |                       |                       |  |
|-----------------|---|-----------------------|-----------------------|----|----|-------|-----------------------|--|-----------------------|---------|-----------------------|-----------------------|--|---------------|-----------------------|-----------------------|--|
| Address         | <ul style="list-style-type: none"> <li>It is used on dashboards when pointing its location on the google map.</li> <li>If a location is not shown on dashboards, administrator can set its location by using google map.<br/>(Click "Modify" <input type="checkbox"/> Click "Map view" <input type="checkbox"/> Move the marker to the correct location)</li> </ul>   |                       |                       |    |    |       |                       |  |                       |         |                       |                       |  |               |                       |                       |  |
| 1S/2S/3S        | <ul style="list-style-type: none"> <li>Business range</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>3S</th> <th>2S</th> <th>1S</th> </tr> </thead> <tbody> <tr> <td>Sales</td> <td><input type="radio"/></td> <td></td> <td><input type="radio"/></td> </tr> <tr> <td>Service</td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> </tr> <tr> <td>Service parts</td> <td><input type="radio"/></td> <td><input type="radio"/></td> <td></td> </tr> </tbody> </table> |                       | 3S                    | 2S | 1S | Sales | <input type="radio"/> |  | <input type="radio"/> | Service | <input type="radio"/> | <input type="radio"/> |  | Service parts | <input type="radio"/> | <input type="radio"/> |  |
|                 | 3S  | 2S                    | 1S                    |    |    |       |                       |  |                       |         |                       |                       |  |               |                       |                       |  |
| Sales           | <input type="radio"/>   |                       | <input type="radio"/> |    |    |       |                       |  |                       |         |                       |                       |  |               |                       |                       |  |
| Service         | <input type="radio"/>   | <input type="radio"/> |                       |    |    |       |                       |  |                       |         |                       |                       |  |               |                       |                       |  |
| Service parts   | <input type="radio"/>   | <input type="radio"/> |                       |    |    |       |                       |  |                       |         |                       |                       |  |               |                       |                       |  |
| Main/Outlet/Sub | <ul style="list-style-type: none"> <li>Main Dealer: Contracted directly with distributors</li> <li>Outlet: A dealer shop owned by main dealers and located within the same PMA as the main dealer</li> <li>Sub: Contracted with main dealers</li> </ul>   |                       |                       |    |    |       |                       |  |                       |         |                       |                       |  |               |                       |                       |  |

### ■ Dealer Information

\* Last updated :

|                         |   |               |   |       |
|-------------------------|---|---------------|---|-------|
| Region                  | Asia_Pacific  | Distributor   | HYUNDAI MOTOR AUSTRALIA   |       |
| Dealer Name ( English ) | Ryde Hyundai  | Establishment | 2016-02-08  |       |
| Dealer Name ( Local )   |   | Dealer Code   | 2113  |       |
| District Code           |   | Zone Code     |   |       |
| Address                 | ① 695 Victoria Road, Ryde, NSW, 2112, Aus <input type="button" value="Map View"/> | Dealer Group  |   |       |
| 1S/2S/3S                | ② 3S  | Facility      | Showroom Size   | 500   |
| Main/Outlet/Sub         | ③ Main  |               | Workshop Size   | 1,000 |
| Exclusive/Multi         | Multi-Franchised  |               | Displayed Vehicle   | 5     |
| Owned/Independently     |   |               | Test Vehicle  | 5     |

## ■ Managing distributor profile

- Regional HQ and distributor administrators can update the profiles. Administrators should update the profiles when there are any changes in the distributors status. (If you want to upload many distributor profiles, fill in this form  and send it to the regional service team of HMC.)

| Attribute                    | Additional explanation  |
|------------------------------|---|
| Address                      | <ul style="list-style-type: none"> <li>It is used on dashboards when pointing its location on the google map.</li> <li>If a location is not shown on dashboards, administrator can set its location by using google map.<br/>(Click "Modify" <input type="checkbox"/> Click "Map view" <input type="checkbox"/> Move the marker to the correct location)</li> </ul>   |
| Main/Outlet/Sub              | <ul style="list-style-type: none"> <li>Main Dealer: Contracted directly with distributors</li> <li>Outlet: A dealer shop owned by main dealers and located within the same PMA as the main dealer</li> <li>Sub: Contracted with main dealers</li> </ul>   |
| Dealer data connection (Y/N) | <ul style="list-style-type: none"> <li>Basically, the distributor profile is separated from the dealer profile to make dashboard more accurate. However, if you use this feature some of the attributes are automatically created from the dealer profile.</li> <li>Dealer network, Dealer facilities, Certification and Number of staffs</li> <li>※ Caution: If there is any information previously input by the administrator, it will be initialized when this feature is used.</li> </ul> |
| KPIs (CSI, SPEP, TCEP)       | <ul style="list-style-type: none"> <li>The staffs in charge of these index will update them periodically. Distributor administrators do not need to update them.</li> </ul>   |
| Monthly Sales                | <ul style="list-style-type: none"> <li>These attributes are linked with DTS and GWMS system and they will be updated automatically. Distributor administrators do not need to update them.</li> </ul>   |
| Related Warranty             |   |