

# Get Organised!!



## **Asking for ideas**

What shall we do about...?

What's the best idea for...?

What do you think about...?

## **Making suggestions**

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## **Agreeing**

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That sounds good.

Ok then, that's decided.

## **Disagreeing**

Hmmm, I'm not sure.

I don't think that'll work.

Wouldn't it be better to...?

## **Surprise Party**

Organise a surprise party for a friend. You have to decide the following:

- The date
- The place
- The music/entertainment
- The decorations
- The food and drink
- Who will you invite?
- How long will the party last?
- How will you keep it secret?



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## **Arts Day**

You need to organise an arts day to promote local musicians and artists through performance, workshops and exhibitions. You need to decide:

- Where will you hold the event?
- Who will perform?
- Who will exhibit their artwork?
- What workshops will you organise?
- How will you advertise it?
- How much will it cost to enter?
- What will you do with the money you raise?





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## Educational Trip

Organise an educational day trip for your class. You need to decide:

- Where will you go?
- What activities will you do?
- What will you learn?
- How will you get to the place?
- How long will you spend there?
- What day will you go?
- Where will you have lunch?



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## **A school show for parents**

Organise a special school show for all the parents and teachers. You have to decide:

- What type of show will it be? Dance/music/theatre
- When will you have it?
- Where will you have it?
- Who will you invite?
- Who will perform?
- How long will it be?
- Will there be drinks/food?
- Who will present it?
- Who will direct it?



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## A Special Class

You have to organise a special class of something you have never tried before. You have to decide:

- What will the class be? (Karate? Cooking? Japanese?)
- Who will teach it?
- When will you do it?
- Where will you do it?
- Why have chosen this type of class?





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## A Welcome Meeting for Japanese Students

A group of Japanese students are coming to Barcelona for a week, they're going to learn about your school and culture. Organise a meeting and party to welcome them.

- Where will you have the meeting?
- How will you make them feel welcome?
- How will you teach them about your school?
- How will you teach them about your culture?
- What entertainment will there be?
- How will you communicate with them?
- Will there be food and drink?



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### **A Competition**

You have to organise a competition for students of you school.

- What type of competition will it be? (Sports tournament? Talent contest? Writing competition?)
- Who can participate?
- What will the prize be?
- When will you have to competition?
- Where will you have the competition?
- What's the name of the competition?

