






# **JOB HUNTING**

★ COMPLETED: GRIDCHINA  
CHRISTINA

# LEARN VACANCY

 Experience	Graduate
 Contract types	Fixed-term contract
 Working time	Full time
 Language(s) spoken	Arabic (Fair), English (Advanced)
 Salary range	Negotiable

## Description

Comatec is looking to hire 5 Interior Designer to work in our Projects in Riyadh/Al-Khobar/Jeddah.

Comatec scope of business is on Building and Real Estate Construction.

## Skills

- 5 years minimum experience on Construction Interior Designing
- Expert on CADD and BIM
- Well verse on Microsoft Applications
- Good Communication Skills in English both Verbal and Written
- Experience with finishing materials and implementation of plans
- Experience with Design Modeling
- Excellent Organizational and Project-Management Skills

Duties and Responsibilities:

- Draft and Design Interior Architectural Plans
- Supervise Finishing Works
- Manage and Distribute tasks to a team of workers
- Ability to work out cost and keep to budgets

## Diplomas

Interior Architect

# WRITING A CV

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Gridchina Christina

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GOUTHAM SIDHARTH ~ Calicut Residence

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Christina Gridchina

Toronto, ON, CA

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ABOUT

Architecture of residential and public buildings, interior design

Contact Christina

EMPLOYMENT

EDUCATION

Jun 2017 - current

Volgograd State University of Architecture and Civil Engineering (VSUACE), BArch, architecture of residential and public buildings

AWARDS

AREAS OF SPECIALIZATION

Architecture, Interiors, Landscape

SKILLS

Experience with finishing materials and implementation of plans, Experience with Design Modeling



# COVER LETTER

Dear Architectural and Interior Design Company!

I would like to apply for a job for an architect. I saw this vacancy on the site <https://archinect.com/jobs>. This vacancy is interesting to me and I think that I am suitable for this work. I will tell you a little about myself. I studied academic drawing and painting from the deserved artist of Russia. After graduating from Volgograd state university of architecture and civil engineering, I worked as a freelancer. I have implemented design projects; as well, I have experience in drafting working documentation. I know how to work in a team and able to work under deadline.

My contacts:

E-mail: [KristinaGrid4ina@yandex.com](mailto:KristinaGrid4ina@yandex.com)

Phone number: 8-985-005-90-99

I'm waiting for your reply.

Sincerely, Gridchina Christina.

# PREPARE TO INTERVIEW

1. What prompted you to apply for this job?
2. Do you have a portfolio?
3. Do you have implemented projects?
4. How do you go about continuing to develop your professional skills and knowledge?
5. What is your greatest strength (or strengths)?
6. What are your weaknesses?
7. Where do you see yourself in five years?
8. What are your favorite architects?
9. Why did you choose this company?
10. What graphics programs do you use to work?

# ANSWERS FOR INTERVIEWS

1. I liked the terms you offered.
2. Yes, I have it with me.
3. Yes, I realized the design of the café.
4. I constantly study professional literature, follow trends and master computer programs related to 3d modeling.
5. My strengths are the pursuit of quality and beauty.
6. My weakness is excessive perfectionism.
7. Senior Architect/Project Manager.
8. My favorite architects is Frank Lloyd Wright and Remment Koolhaas.
9. I like the principles that your company follows.
10. I use to work the graphics programs such as ArchiCAD, AutoCAD, Adobe Photoshop, Autodesk 3ds Max, SketchUp and other.



**THANKS**