

REPORTED SPEECH

POSITIVE SENTENCES

Direct	Reported
Present Simple	Past Simple
She said, "I like <u>this</u> film".	She said (that) <u>she</u> liked <u>that</u> film.
Present Progressive (Continuous)	Past Progressive (Continuous)
They said, " <u>We</u> are planning to throw a big party".	They said (that) <u>they</u> were planning to throw a big party.
Present Perfect	Past Perfect
" <u>We</u> have already cleaned the car, Dad ", <u>said</u> Sam.	Sam <u>told</u> his dad (that) <u>they</u> had already cleaned the car.
Pres. Perfect Progressive (Continuous)	Past Perfect Progressive (Continuous)
He said, " <u>I</u> ' ve been trying to fix <u>my</u> bike all day".	He said (that) <u>he</u> had been trying to fix <u>his</u> bike all day.

POSITIVE SENTENCES

Direct	Reported
Past Simple	Past Perfect
She said, "I saw <u>this</u> film <u>yesterday</u> ".	She said (that) <u>she</u> had seen <u>that</u> film <u>the previous day</u> .
Past Progressive (Continuous)	Past Progressive (Continuous) or Past Perfect Progressive (Continuous)
They said, " <u>We</u> were planning to throw a big party".	They said (that) <u>they</u> were planning to throw a big party. They said (that) <u>they</u> had been planning to throw a big party.
Past Perfect	Past Perfect
She said, "I had prepared everything by midnight".	She said (that) <u>she</u> had prepared everything by midnight.
Past Perfect Progressive (Continuous)	Past Perfect Progressive (Continuous)
"I had been watching TV since 5 pm", he said.	He said (that) <u>he</u> had been watching TV since 5 pm.

POSITIVE SENTENCES

Direct	Reported
Future Simple	<u>Future in the Past</u>
She said, "I will see <u>this</u> film <u>tomorrow</u> ".	She said (that) <u>she</u> would see <u>that</u> film <u>the next day</u> .
Future Progressive (Continuous)	
They said, " <u>We</u> will be planning to throw a big party".	They said (that) <u>they</u> would be planning to throw a big party.
Future Perfect	
" <u>We</u> will have cleaned the car, Dad ", <u>said</u> Sam.	Sam <u>told</u> his dad (that) <u>they</u> would have cleaned the car.
Future Perfect Progressive (Continuous)	
He said, "I will have been trying to fix <u>my</u> bike".	He said (that) <u>he</u> would have been trying to fix <u>his</u> bike.

MODAL VERBS

Direct	Reported
can	could
James said, "I can whistle very loudly".	James said (that) <u>he</u> could whistle very loudly.
may	might
"He may be lost", said Alice.	Alice said (that) he might be lost.
must	Had to (obligation); must (deduction)
" <u>You</u> must brush <u>your</u> teeth, Bruce , said Mum. "It must be late", said he.	Mum told <u>Bruce</u> (that) <u>he</u> had to brush his teeth. He said (that) it must be late.
must not	must not (prohibition)
" <u>You</u> mustn't touch <u>this</u> ", said Mike.	Mike said (that) I mustn't touch <u>that</u> .

MODAL VERBS

Direct	Reported
need	needed/had to
They said, " <u>We</u> need paint <u>our</u> house".	They said (that) <u>they</u> had to paint <u>their</u> house.
needn't	needn't /didn't have to (present)
She said, " <u>You</u> needn't eat all this food".	She said (that) I didn't have to eat all <u>that</u> food.
	Wouldn't have to (future)
He said, " <u>You</u> needn't phone <u>us</u> tonight".	He said (that) I wouldn't have to phone <u>them</u> <u>that night</u> .

TIME EXPRESSIONS

now	then
today	that day
tonight	that night
yesterday	the previous day/the day before
last week (month, year ...)	the previous week (month, year ...), the week (month, year ...) before
ago	before
tomorrow	the next/following day
next week (month, year ...)	the following week (month, year ...)

OTHER CHANGES

this/these	that/those
here	there

COMMANDS-REQUESTS-ADVICE

tell (сказать)

ask (просить)

beg (просить, умолять)

order (распоряжаться)

command (приказать)

advise (советовать)

forbid (запрещать)

warn (предупреждать)

encourage (поощрять, ободрять)

+ *object* + *full Infinitive (to ...)*

Example:

“You’re not going to the concert”, said Mum. - Mum forbade me to go to the concert.

“Please, Dad, let me go to the football match”, said Garry. – Garry begged his dad to let him go to the football match.

OTHER REPORTING VERBS

Refuse(отказаться)
Offer (предлагать) } + (object) + full Infinitive

Example:

*“I’ll drive you to school”, said my father. –
My father offered (me) to drive to school.*

OTHER REPORTING VERBS

Agree (соглашаться)

Claim (требовать)

Promise (обещать)

Threaten (угрожать)

Warn (предупреждать)

+ (object) + full Infinitive or that -clause

Example:

“I’ll drive you to school”, said my father. –

My father promised (me) to drive to school.

Or

My father promised that he would drive me to school.

OTHER REPORTING VERBS

Accuse (sb) of (обвинять за)

Apologise for (извиниться за)

Blame for (винить за)

Insist on (настаивать на)

Complain (to sb) about (жаловаться (к.л.) на ...)

Admit (to) (признаваться)

Deny (отрицать)

+ ing form

Example:

“I’m sorry I’m late”, she said. –

She apologised for being late.

“My coffee is too cold”, she said.

*She complained about her coffee
being too cold.*

OTHER REPORTING VERBS

Admit (признаваться)

Complain (жаловаться)

Deny (отрицать)

Explain (объяснять)

+ (object) + *that* -clause

Example:

*“My coffee is too cold”, she said.
She complained that her coffee was
too cold.*

OTHER REPORTING VERBS

Suggest (предлагать)

Example:

“Let’s play tennis”, said Lucy.

- 1. Lucy suggested playing tennis.*
- 2. Lucy suggested that we play tennis.*
- 3. Lucy suggested that we should play tennis.*

“You'll sprain your ankle, Celia, if you run in those shoes,” said her mother. -

Celia's mother warned (her) that she would sprain her ankle if she ran in those shoes. (that-clause)

1. "You should exercise more," the doctor said to me.
2. "Don't move the desks", said the teacher to the students.
3. "Let's go for a walk," said Peter.
4. "I'm sorry, I'm late", she said.
5. "Sorry, I forgot your name", he said.
6. "Don't forget to phone me when you arrive", the mother said her daughter.
7. She said, "I'm fond of foreign languages and they come easy to me".
8. The advertisement invited: "Come and spend your summer holidays with us!"
9. "We missed the plane and you're responsible for it", said the wife to him.
10. "He stole my money!" shouted the old lady.